How to search for

- printed books written or edited by Robert Graves
- printed books previously owned by Robert Graves [including copy-specific information]
- ephemera found in books previously owned by Robert Graves [some printed ephemera have been catalogued individually]

Logging onto OLIS

There are 3 interfaces for searching online records

SOLO
Telnet OPAC
Web OPAC

An "OLIS-snapshot" of Graves's working library is available at
http://robertgraves.org/trust/study.php

For additional information and information on the differences between the online interfaces, see http://www.lib.ox.ac.uk/olis/

Limiting searches by library

Both SOLO and Telnet OPAC allow one to limit searches by library.

SOLO

- choose "St John's College Library" from drop-down menu

Telnet OPAC

- search catalogue by author or title or other parameters
- at the bottom of your first list of search results, choose "OPAC parms" [an example is found at **http://www.lib.ox.ac.uk/olis/documentation/opac2.html#opacparms**]
- at bottom of screen choose "Change options"
- at top of screen where you see "Current Qualification" enter "??"

- scroll to line 121 for St John's College, or enter "121" directly
- hit "enter" for at each of the following 3 options
- the search result will now be smaller
- type number of St John's holdings ("STJ Main Libr" or "STJ Graves")
- at bottom of screen choose "Notes display"

Search by sublocation code "STJ Graves"

- not available at the moment

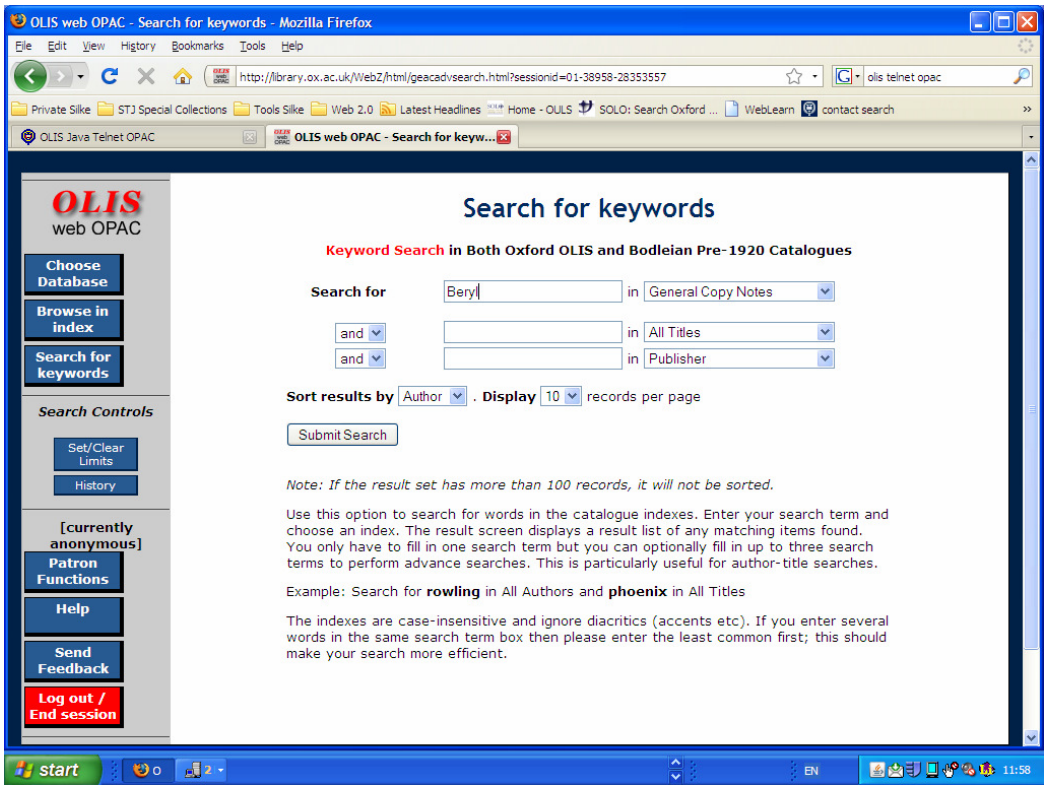
Searching for copy-specific provenances and cataloguer's notes

Telnet OPAC

- type "STJ"
- type in search command "cgw=....." [for example: cgw=Beryl]

Web OPAC

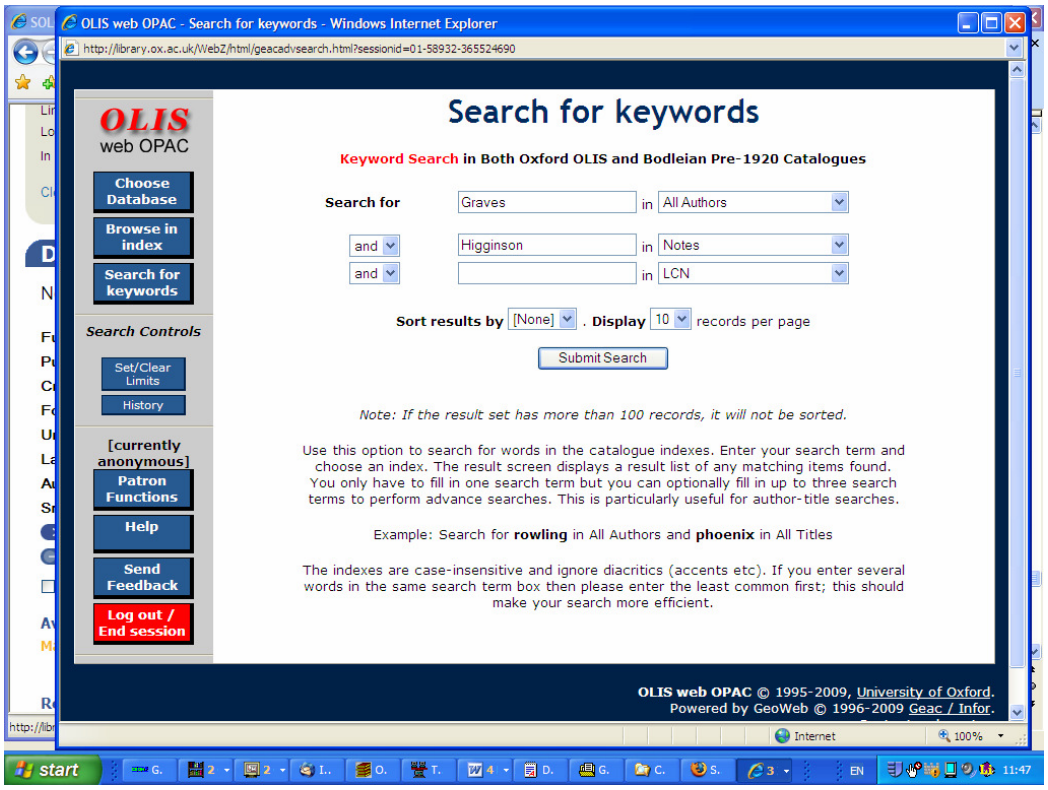
- press "START"
- choose "Both Oxford OLIS ..."
- go to left-hand toolbar and choose "search for keywords"
- choose "General Copy Notes" and search for the string you are looking for (for example: a personal name, a place name, the name of a publication)



Limiting searches to Higginson numbers

Web OPAC

- press "START"
- choose "Both Oxford OLIS ..."
- go to left-hand toolbar and choose "search for keywords"
- do a combined search for "Graves, Robert" in "All authors" and for "Higginson" in "Notes". These are notes recorded in any MARC fields 5XX [see below]



- click to view the first record
- choose the tab "Full display"
- copy-specific notes for each library in Oxford will display at the bottom of the screen under "Library holdings"
- click on "next record" in order to navigate through records in the result list

Searching by shelfmark

SOLO

- if the shelfmark is known to you, type it into the blank field
- limit query by choosing "in the shelfmark" from the drop-down menu
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Telnet OPAC

- if the shelfmark is known to you, type search command "c= ..." and shelfmark [for example: "c=ML-4L-03"]