

St John's College Financial Declaration for 2016/17 entry

This Financial Declaration asks you to provide details of how you intend to meet the expected fees and living costs for your chosen course at Oxford. This is your opportunity to plan your finances before you commence your studies. Please read this form and the guidance notes together with the fees and living cost guidance at www.ox.ac.uk/funding and return the completed form to *Undergraduate Freshers' Mailing, St John's College, Oxford, OX1 3JP* by **Monday 5th September**.

Name:		Fee status:	Home / EU (please delete as applicable)
Course:			
Standard length of course in years:	3 years / 4 years (please delete as applicable)	Full time	

Home/EU fee status students – Year 1 University Tuition Fee

To be eligible to apply for UK government funding, you must satisfy certain eligibility criteria. If you are unsure about your eligibility, please visit www.gov.uk/student-finance/who-qualifies.

Please indicate how you intend to cover your University Tuition Fee of £9,000 for Year 1 of your course:

(See guidance note A1 for details of financial support towards your tuition fees.)

Student Loans Company (SLC) / Student Awards Agency for Scotland (SAAS) Tuition Fee Loan

Documentation: please enclose a copy of your Financial Notification (Student Finance Breakdown) from your regional funding agency to your College as soon as it is available.

Other – please indicate here the source(s) of funding: _____

Please note that if you do not elect to access UK government tuition fee support for any part of your course, you will remain liable for meeting your tuition fees for this period.

Type of self-funding (e.g. scholarship, loan, savings)	What documentation are you providing?	Amount (in GBP):

Home/EU fee status students – Estimated Living Costs

You should budget for at least the lower level of estimated living costs on the 9-month range shown below. If you have any doubts about your ability to fund your living costs, please contact the College Office (college.office@sjc.ox.ac.uk). You do not need to provide supporting documentation to show that you can meet these costs.

2015/16 living costs	Duration	Estimated costs
	9 months	£8,556 - £12,641
	12 months (clinical medicine in later years)	£11,408 - £16,854

You should expect an annual increase in living costs of around 2% and should ensure that you take into account any extended terms which may apply in later years of your course. The most up-to-date information on likely living costs can be found at www.ox.ac.uk/funding. (See guidance notes A1 and A2 for details of financial support towards your living costs.)

Home/EU fee status students – Financial Declaration

By signing this Financial Declaration I confirm that I have read and understood the fees and likely living costs associated with my course and that I have provided accurate information about how I intend to cover my fees in Year 1 of my course.

Return this form

Please return this form to *Undergraduate Freshers' Mailing, St John's College, Oxford, OX1 3JP* by Friday 4th September 2015. If you have any questions, please contact the College Office at college.office@sjc.ox.ac.uk

Guidance notes

A. Points you must consider in your financial planning

1. UK Government funding

If you are a Home/EU undergraduate or a PGCE student and are undertaking your first undergraduate degree, you will usually be eligible to access UK government funding for the full amount of your tuition fees, and Home students will usually be able to access help with living costs. If you are a Home/EU medicine student on the six-year medicine course, you will have different tuition fee arrangements in Years 5 and 6, as your fees are covered by the NHS. If you are on the Graduate-Entry Medicine course, your tuition fee arrangements will vary according to your domicile. Please visit www.gov.uk/student-finance for more details on all UK government support available and how to apply.

2. Oxford Bursary

If you are a Home/EU student who has applied to be means tested by your regional funding agency, the University will automatically assess you for an Oxford Bursary (provided jointly by the University and your College) from the September prior to your arrival in Oxford. Student Fees and Funding will notify you and your College if you are eligible to receive an Oxford Bursary. For details of Oxford's support, visit www.ox.ac.uk/funding.

3. University and college scholarships

The University and colleges provide a limited number of undergraduate scholarships. These scholarships are very competitive and are usually awarded before you join the University. For more information, please visit www.ox.ac.uk/admissions/undergraduate/fees-and-funding/fees-funding-and-scholarships. You should not rely on these scholarships as a source of funding, as competition for them is intense. You may list a scholarship as a form of funding on these forms only if the University or your College has notified you that you will be receiving an award.

4. Paid work

Term-time employment is not permitted except under exceptional circumstances and in consultation with your Tutor and the Senior Tutor. All undergraduates are reminded that academic work is expected of them in every vacation, and it should take priority over other commitments. Undergraduates should consult their Tutors before undertaking paid work. If you are an international student with a UK visa, you should also check your visa to make sure you understand the limitations on paid work.

5. Specific course-related costs

The living costs set out on this form do not include specific costs which may relate to some courses of study, such as field trips, consumables, or increased costs due to extended terms which apply in the later years of some courses. If you are a medicine student, you should note that your course will be longer in the clinical years of study and the living costs estimates for up to 12 months will apply. You should consult the course pages accessible via www.ox.ac.uk/admissions/undergraduate/courses to see whether any such costs apply to you. You will need to cover any course-related costs in addition to the living cost amounts set out on this form.

6. Annual inflationary increases to fees and likely living costs

You should expect an annual increase in fees of around 4% and an annual increase in living costs of around 2%. Overseas and Islands fee status students undertaking the medicine course should note that clinical medicine fees are significantly higher. The most up-to-date information on fees and likely living costs can be found at www.ox.ac.uk/admissions/undergraduate/fees-and-funding.

7. Exchange rates

If your source(s) of financial support are not in GB pounds (£), your financial planning should allow for variations in the currency exchange rate.

8. Dependants

The living costs set out on this form are for a single person; you will need to plan how you will fund any dependants whom you plan to bring to Oxford with you. Please review the living costs information for dependants (e.g. partner, child) information included on the University website at www.ox.ac.uk/admissions/undergraduate/fees-and-funding/living-costs. Information on government funding available for Home students with dependants can be found at www.gov.uk/student-finance/extra-help.

9. University student contract

Separate from the Financial Declaration process, you will be sent a University student contract once you have fulfilled the conditions of your offer of study. You must sign this contract to be eligible to enrol on your course, which includes your legal obligation to pay the fees and charges due from you to the University. Failure to pay fees when due may lead to suspension of your access to University premises and facilities.

10. College student contract

You may also need to sign a student contract with your College once you have fulfilled the conditions of your offer of study. You will be advised whether or not this is the case. The College student contract includes your legal obligation to pay the fees and charges due from you to your College. Failure to pay fees and charges when due may lead to the imposition of disciplinary measures by your College, which may include suspension or expulsion, and you may be excluded from College premises and domestic services.

B. Where can I find more information about fees and living costs?

Information about fees and living costs is provided on the University's Fees and Funding website at www.ox.ac.uk/admissions/undergraduate/fees-and-funding. The website also gives likely living costs for study at Oxford, explains what living costs you will need to budget for and helps you consider other costs (e.g. cost of dependants, set-up costs).

If you require a visa to study at Oxford, you will need to supply evidence to the Home Office to show you can pay your Year 1 fees and living costs. The documentation for your visa is very specific and may be different from that needed for your financial declaration. Please read the Home Office policy guidance carefully when applying for your visa, see www.ox.ac.uk/students/visa.

C. Supporting documentation for Year 1 of your fees

(i) Home/EU fee status only – University Tuition Fee

If you have applied for a tuition fee loan, you must submit a copy of your Financial Notification (Student Finance Breakdown) from your funding agency to ensure that your College is aware of any UK government tuition fee support that you will receive. If you have not yet received a copy, please ensure that you send this to your College as soon as it is available. You should keep your College informed of any changes to the information provided in the declaration form. Please note that you are not liable to pay a College Fee.

(ii) Overseas/Islands fee status, second undergraduate degree and GEM only – University Tuition Fee and College Fee

You are required to submit copies of documentation detailing any scholarships, loans, savings etc. which you will use to meet your University Tuition Fee and College Fee in Year 1 only of your course. If your funding for your University and College fees for Year 1 is coming from multiple sources, you must provide relevant evidence for each source. All supporting documentation should be provided in written English; where an original is not available in English, both the foreign language document and a translated copy are required. Please convert all non-UK currency into GB pounds (£).

- **Scholarship or Award** – you must provide official communication from the award sponsor, confirming the specific amount of funding that will be provided towards your Year 1 fees.
- **Family Funded / Private Sponsor / Self-Funded** – If you expect a grant or loan from parents or other persons, you should include a letter from them accepting responsibility for meeting your Year 1 fees, confirming the specific amount of funding provided. This letter should be accompanied by supporting evidence, from an employer or professional adviser (such as a bank manager, accountant, or lawyer) showing that sufficient funds are available. In exceptional circumstances where a statement from a professional adviser cannot be obtained, your College has discretion to accept copies of bank statements showing a consistent level of available funding. If you are self-financing, you should provide supporting evidence from an employer or professional adviser, or copies of bank statements, as described above.

D. Fees after Year 1 and living costs

You should plan how you will fund your fees and living costs for subsequent years of your course, taking into account any government or other expected support. However, you do not need to provide supporting documentation to show how you will meet these costs.

E. Students who have previously studied at Oxford

You must provide a new Financial Declaration if you are a current Oxford student who has been accepted onto a new programme of study. If you are commencing Year 4 of the six-year medicine course, this also applies to you.