

ST. JOHN'S COLLEGE

MINUTES

A meeting of **GOVERNING BODY** was held on Wednesday 4th December 2013, at 2.00 p.m. in the Senior Common Room.

Present: The President, Professor Dr. J.C.G. Pitcher, Professor K. P. Tod, Professor C. J. K. Batty, Dr I.J. Sobey, Professor S. J. Whittaker, Professor A. J. Parker, Professor F.A. Armstrong, Professor S.J. Elston, Professor Z. Molnár, Dr. M. Cannon, Professor L. M. McDowell, Professor P. K. Maini, Dr. C. A. Larrington, The Revd. Dr. W. Whyte, Dr. R.M. Harding, Dr. H. Bouman, Dr. A. Wright, Dr A. Starinets, Dr. J. Schnell, Professor C. Jeffrey, Dr. T. Burt de Perera Dr. J.G.C. Snicker, Ms. S. Layburn, Dr. M-S. Omri, Dr. P. Hayes, Dr A. Russell, Dr. K. Doornik, Professor C. Newton, Dr. R. Ekins, Dr. B. Murnane, Dr. J. Stanyek, Professor J. Bray, Dr. K. Southwood, Mr. A. Hibbs, Mr. S. Pishbin, Mr. W. Todman, Mr. A. Lennon.

Apologies: Professor R.G. Compton, Dr. C. Whistler, Professor P.P. Craig, Professor J. Ouaknine, Professor A. Hills, Professor N. P. Harberd, Professor G. Gottlob.

ACTION

AGENDA 'A'

The meeting began with the President welcoming Mr Alasdair Lennon President-elect of the JCR to Governing Body.

1. Minutes

The minutes of the meeting of Governing Body held on 13th November 2013 were accepted subject to a change in Item 2 - minutes of Education Policy Committee, item 6, to include the following: 'If St. John's continues with the September date for its Degree Day, the College Office will need to carry on looking after all Degree Day arrangements as it does now. The Alumni Office cannot look after both the Degree Day and the Alumni weekend on the same weekend in September.'

2. College Library and Study Centre update

A report was presented to provide a response to items identified by Governing Body concerning the proposed initiatives regarding the College Library and Study Centre. There were, at present, no recommendations.

3. Equality Committee

The minutes of the meeting held on 13th November 2013 were received.

The draft recommendations for Harassment Policy and Procedure were withdrawn and will be brought back to the next meeting of Governing Body.

EQUALITY OFFICER

4. Academic Services Committee

The minutes of the meeting held on 20th November 2013 were received.

The following Terms of Reference were **agreed** for the new committee:

- i To consider matters relating to the provision and co-ordination of all academic services in the College, including Library, Archives, IT facilities and the Web.
- ii To provide advice and guidance to the President and Governing Body on matters relating to the provision of academic services in the College.

5. Educational Policy Committee

The minutes of the meeting held on 27th November 2013 were received.

It was **agreed** to accept the following revised Terms of Reference for Educational Policy Committee:

- i To keep under review the academic policy of the College and advise the President and Governing Body on the academic implications of matters referred to it.
- ii To consider and advise on academic policy, general teaching needs, admissions policy, and elections to academic posts.
- iii To monitor academic standards in College, to include the academic performance of undergraduate students and the consideration of undergraduate student feedback.
- iv To make recommendations to the Governing Body on all matters affecting Scholarships and the making of Special and Academic Grants, and on the maintenance and administration of Trust Funds, other than the Rustat and James Funds, established for the benefit of junior members of the college.

It was **agreed** to take forward a proposal for a Schools Liaison Project as part of College outreach work.

TUTOR FOR ADMISSIONS

6. Decanal Committee

The minutes of the meeting held on 27th November were received.

7. Ball Steering Committee

The minutes of the meeting held on 29th November 2013 were received.

A report on preparations for the Ball confirmed that these were proceeding in a timely fashion.

8. AOB

The President invited the outgoing JCR President, Shaahin Pishbin to comment on his tenure. Mr Pishbin thanked the College for its engagement with matters raised by the JCR and hoped that College would take into account ongoing concerns of the JCR about (i) provision of adequate

common room space, (ii) ensuring that ethical concerns are taken into account in the College's investment strategy, (iii) the financial hardship of students surrounding payment of fees.

The President thanked Mr Pishbin for his important contribution to College and noted the issues that he had raised.