**Instructions for application of pre-emptive means-tested hardship awards for Clinical Medical students in Years 5 and 6**

The Governing Body has agreed to fund pre-emptive hardship support to 5th and 6th year clinical medical students, on a means-tested basis, who have exhausted all other avenues of funding open to them. If you wish to be considered for these awards please complete the attached excel application form detailing your financial information. You must attach your last 3 months of bank statements with your application form, as is college policy. We will use this information to assess any shortfall over the course of each academic year.

You must apply in both Year 5 and Year 6 to claim this award. Typically, this will be at the start of the academic year, although students can request to be re-assessed in any term should their financial situation change. To allow the current Year 5 and 6 medical students to benefit from this fund immediately, application can be made at any point in the calendar year. Please send all applications to finance.manager@sjc.ox.ac.uk.

The form must be completed accurately and completely. Incomplete forms will not be processed. This is a formal financial application for funding and therefore all information must be disclosed and will be verified.

Typical awards will be £550 per term in Year 5 and £800 per term in Year 6 when there is a reduced capacity for external work due to the extended term time and the final exam revision.