



St John's College

Flag Protocol

A schedule of regular flag flying days for both of the College flagpoles is included below. The College Flag should be flown on all of these occasions unless an alternative flag is listed.

The regular flag flying schedule appended to this policy will be displayed in the Porters' Lodge and if a flag is flown for a special reason, a notice will be displayed to explain its significance.

Flag to be put up by 7am on the day required and brought down at 6am the next day, except when put up for the death of a member of college, when it will go up when the Lodge are informed by the President's office.

Flying Other Flags

No other flags should be flown without the authority of the Governing Body.

If there is an occasion when the College Flag is to be flown on any of these days, the College flag will take precedence.

Proposals from students for flying other flags should be made in plenty of time to the Governing Body, via the MCR/JCR President bringing this to Domestic & Establishment Subcommittee.

Flying Flags on Other Occasions

Authority to fly the College Flag to mark the death of a significant member of the College community should rest with the President's office.

Authority to fly the College Flag or Union Flag to mark other significant events affecting the College, the University or the nation or which are being widely acknowledged by other colleges should rest with President's office.

Governing Body is supportive of flying flags linked to protected characteristics under the Equality Act.

* = Moveable dates

Half Mast

- 1 - Death of a fellow from the date of death for seven days, then on the date of funeral.
- 2 - Death of a member of staff or other member of College or officer of College, on date of death and on date of funeral.
- 3 - Day of Memorial Services for Fellow in chapel or elsewhere.
- 4 - National figures or doubtful cases to be dealt with after consultation with President or Vice-President.

Note

In the event that a 'Flag Day' falls on a day when the flag is flown at half mast, the latter takes precedence.



FLAG DAYS

Flag to be put up by 7am on the day required and brought down at 6am the next day, except when put up for the death of a member of college, when it will go up when the Lodge are informed by the President's office.

If access is required at a time when room FQ2-1 is in use, the person occupying the room should be contacted in advance to obtain permission to enter or a note should be placed on the door.

Date	Period flag is flown	Flag	Occasion
10 th January	One day	College Flag	Death of Archbishop Laud
*January	One day on day of TW dinner	College Flag	Sir Thomas White Dinner
February	Month of February	Progress Flag	LGBT+ History month
*March	One day on day of Gaudy	College Flag	Gaudy
*April	One day on day of Gaudy	College Flag	Gaudy
*April	One day on the Rawlinson dinner	College Flag	Rawlinson Dinner
23 rd April	One day	Union Flag	St George's Day
17 th May	One day	Progress Flag	International Day against Homophobia, Transphobia and Biphobia
29 th May	One day	College Flag	Foundation of College
*June	Saturday and Sunday of Pride weekend	Progress Flag	Oxford pride weekend
*June	One week in June for Refugee week	Refugee Flag	Refugee Week
*June	One day	Union Flag	Official Birthday of Charles III
12 th June	One day	College Flag	Encaenia
24 th June	One day	College Flag	St John Baptist Day
*June	One day on day of Gaudy	College Flag	Gaudy
* 8 September	One day	Union Flag	Assession of Charles III
*September	One day on day of Graduation	College Flag	Graduation
*October	Sunday 0th Week	College Flag	Freshers arrival
*October	One day on day of Gaudy	College Flag	Gaudy
11 th November (AND Remembrance Sunday if not on same day)	See date	Union Flag	Remembrance day
14 th November	One day	Union Flag	Birthday of Charles III
20 th November	One day	Progress Flag	Transgender Day of Remembrance (TDOR)
3 rd December	One day	International Disability Day Flag	International Disability Day