

Academic Support Fund

Accommodation in College

Undergraduate and Graduate students may apply to the Academic Support Fund for assistance with meeting the cost of additional residence in College outside of Full Term for undergraduates, or to cover the cost of accommodation during an academic absence for graduate students, provided the reason(s) fall within eligible grounds, including but not limited to:

- Fieldwork or research in archives or labs
- Attendance at meetings, summer schools, or conferences
- In support of work directly related to your course, e.g. approved non-compulsory field trips or a relevant residential language course

Applicants should note that the cost of accommodation during this period will be deducted from your eligible Academic Support Fund at the “per day” amount based on the room you will be in during the vacation. For guidance on how this will be calculated, please see the table below:

Grade of Room	Per Term (58 days)	Per Day
A	£1,409.78	£24.32
B	£1,326.92	£22.89
C	£1,284.47	£22.14
D	£1,252.83	£21.60
E	£1,203.65	£20.75
Single person set (these have their own kitchens as well as being en-suite)	£1,482.52	£25.55

Undergraduates should note that rooms allocated during the Long Vacation may differ in grade to the room they are in during the Term. Applicants will need to submit the room they have been allocated after applying for Vacation Residence in the application form.

Undergraduates

1. The maximum days available is the lesser of:
 - a. 56 days
 - b. The balance of your unspent Academic Support Fund
2. If you are being paid for the activity in your application, you will be expected to pay a proportion of your accommodation costs (typically 50%).
3. You must apply for Vacation Residence in the normal way.
4. You are not eligible for support if you are applying to the Fund with a view to complete outstanding work or getting ahead in your academic work for the following year.

Graduates

1. Applicants must have exhausted their nights available under the Graduate Residence Academic Grant, which is up to 36 days' accommodation, before applying to the Academic Support Fund.
2. The maximum days available is the lesser of:
 - a. 21 days
 - b. The balance of your unspent Academic Support Fund
3. If you are being paid for the activity in your application, you will be expected to pay a proportion of your accommodation costs (typically 50%).
4. Any remission of rent for academic absences for more than the combined Graduate Residence Grant and the Academic Support Fund will be considered on a case-by-case basis to allow provision for fieldwork, electives, and other necessary long-term absences.
5. You are not eligible for support if you are applying to the Fund with a view to complete outstanding work or getting ahead in your academic work for the following year.

Terms

- Awards for accommodation will be made via crediting the applicant's Battels in lieu of cash.
- All applications must be endorsed by the applicant's tutor/supervisor. It is the applicant's responsibility to discuss their plans and secure this support in advance of submitting an application.
- Applicants must be an enrolled student during the period proposed in the application.
 - For undergraduate students, applications are unlikely to be approved after the Christmas vacation of a student's final year.
 - For graduate students, the period of absence must fall before the end date of their course (as recorded by the University) for PGT students, or by the end of the term in which they submit for PGR students.
- Only applications made via the online Form will be accepted.
- Awards under this scheme are not transferrable and must be used for the purposes outlined in the student's application. Should plans be altered or cancelled, the Academic Office must be informed as soon as possible.
- Any award will be withheld if you have outstanding Battels until such a time that your Battels have been paid, or a payment plan is in place.

- Feedback will not be offered to unsuccessful applicants. The committee's decision is final.
- All applications must be made in advance of the proposed time period.