



# ST. JOHN'S COLLEGE DEGREE DAY

## 14 SEPTEMBER 2019

### ACADEMIC DRESS

You should arrive at College on the Saturday morning dressed in your preferred sub fusc from the following list:

1. One of
  - a. Dark suit with dark socks, or
  - b. Dark skirt with black tights or stockings, or
  - c. Dark trousers with dark socks
2. Dark coat if required
3. Black shoes
4. Plain white collared shirt or blouse
5. White bow tie, black bow tie, black full-length tie, or black ribbon

To protect the flooring in the Sheldonian, stiletto heels are not allowed.

### GOWNS & HOODS

Shepherd & Woodward (tel. 01865 249491) offer to deliver directly to College ready for you to collect on the Saturday morning from 10 am in North Lecture Room. You may choose to hire your gown elsewhere, in which case you are responsible for collecting it and returning it to the hirer after the ceremony.

As a service to you, a team of College staff will take the hoods to the Sheldonian and they will also help you to put them on (you may offer a gratuity to the helpers if you wish, but this is voluntary).

The majority of you will need to order a **BA** gown & hood; please note there is an **Undergraduate Masters** degree gown & hood for M Biochem/M Chem/ M Comp Sci/M Eng/M Maths/M Maths & Comp Sci/M Phys/. **BCL/MJur/M.St.** graduands will need to order the appropriate gown & hood.

Please ensure that you arrive in plenty of time to collect your gown from the North Lecture Room so that you are able to robe up before the group photograph and drinks. There will be no time to do so after then.

**You should note that the hire of the correct academic dress is your *\*sole\** responsibility whether or not you choose to make use of the delivery service offered by Shepherd & Woodward.**

**Undergraduates/BCL/MJur/M.St./M.Phil.:** You will be wearing the BA/Undergraduate Masters/ BCL/MJur/ M.St./M.Phil. gown for the whole day, and gowning up during the ceremony only means adding the hood. So please don't bring your commoner's or scholar's gown along.

Please bear in mind that if you are not dressed as the regulations require you are likely to have to forego being presented for your degree in person. By instructions of the Proctors, Bedels will not be granting admission to the ceremony to any graduands who are not in the correct academic dress.

### GUESTS

You will be receiving *two* guest tickets for the Sheldonian ceremony and *three* for the celebration in College during the afternoon. Please note that there will not be any spare tickets (wristbands) for the ceremony or for the Tea Party, please do not email to enquire. We do understand that this might cause disappointment but the allocation of Sheldonian tickets is regulated by the University. Your guests' tickets may be collected from 9.30 am on the morning of the ceremony. Please note that admission to College after the ceremony will be by ticket (wristband) only.

## **GRADUATION PHOTO**

The group photograph will be taken at 10.45 am in North Quad. If you would like to be included, please ensure that you have collected all your tickets and robed up in the morning. The tight timetable does not allow for latecomers.

Photographers for individual graduation photographs will be available in Canterbury Quad after the ceremony. No appointment is necessary – just present yourself to them sometime between 4.00 and 5.30 pm.

On the day, photographers will be taking pictures in College for use on social media on the College websites, for example. Should you prefer not to be in any pictures, please let us know when you collect your graduation tickets.

## **PARKING**

Please note that there is no parking available in the College; please advise all guests to use the Park&Ride facilities. Limited parking facilities may be available for graduands or their guests who are registered disabled. Please contact me for further information.

## **CEREMONY**

For security reasons guests should not take anything into the Sheldonian other than small items such as handbags. Photographs are not permitted to be taken during the ceremony. The University has confirmed that the ceremony is not suitable for children under the age of 7.

## **PROVISIONAL PROGRAMME**

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| 9.30-10.30  | Collect your Sheldonian guest tickets, Garden Party tickets (wristbands) and certificate from North Quad Gate (dark wooden gate between the Main Lodge and the President's Drive; this is the best time to hand these over to your guests; if you have lunch in Hall, you will be not meeting your guests until after the ceremony). Light freshments will be available for your guests. |
| 10.00-10.30 | Collect your gown & hood and photography tag from North Lecture Room. Signing of the Degree Conferral Register. The Alumni Office will be in the vicinity.   |
| 10.45-11.30 | Group Graduation Photograph (North Quad)   |
| 11.45-12.15 | Compulsory induction by the Deans of Degrees in the Long Gallery of the President's Lodgings. Drinks for graduands and Tutors  |
| 12.30-1.45  | Lunch in Hall; seating will be in subject groups; President to preside   |
| 1.50        | Assemble in North Quad   |
| 2.00        | Move to Sheldonian. The route involves some narrow steps and minor obstacles. Please contact me if you need assistance.  |
| 2.30        | Ceremony   |
| 4.00-6.00   | Afternoon tea and champagne for graduands and their guests, Tutors and their families in Front Quad; address by the President  |

## **BATTELS & LIBRARY BOOKS/FINES**

Please be aware that you will have to clear your battels in order to graduate. You should also note that you will not be permitted if you have a Proctors' hold on your record. Please do take the repeated warnings about this issue seriously.

- 1. Pay your battels and return all College and University Library books (and pay overdue fines, if applicable).**
- 2. Order your gown and hood.**
- 3. Inform your guests about arrangements and timetable of the day.**
- 4. If you have any questions, please ask them now.**