

# ST. JOHN'S COLLEGE OXFORD



A guide to the teaching rooms in College

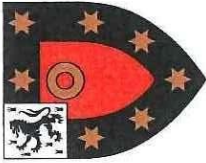


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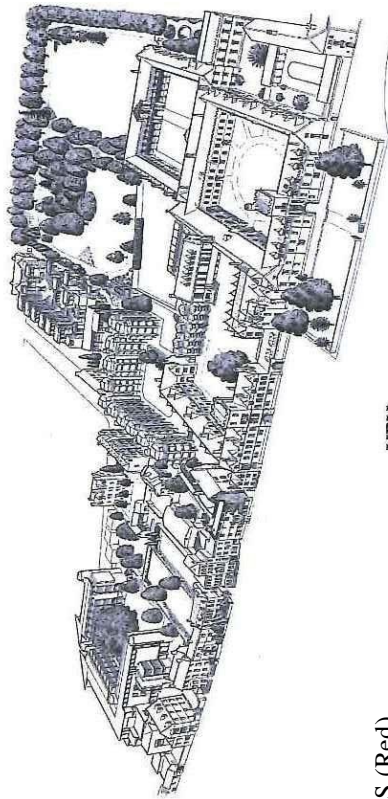
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**LIBRARY EXTENSION  
UNDER CONSTRUCTION**

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**ST. JOHN'S COLLEGE  
OXFORD**

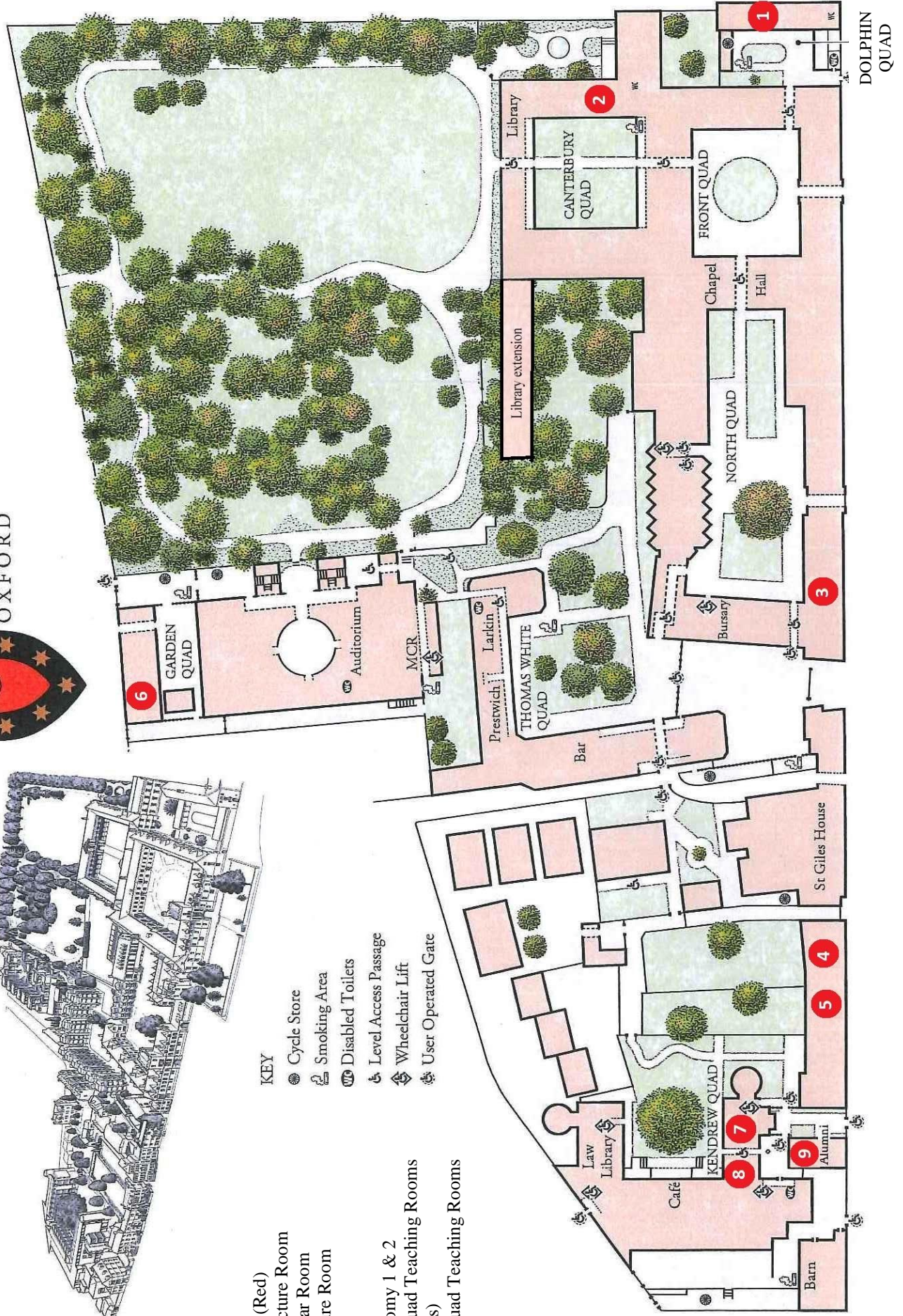


**LOCATIONS (Red)**

- 1) Dolphin Lecture Room
- 2) New Seminar Room
- 3) North Lecture Room
- 4) 14 St. Giles
- 5) 15 St. Giles
- 6) Rural Economy 1 & 2
- 7) Kendrew Quad Teaching Rooms
- 8) Kendrew Quad Teaching Rooms (upper floors)
- 9) 21 St. Giles

**KEY**

- Cycle Store
- Smoking Area
- Disabled Toilets
- Level Access Passage
- Wheelchair Lift
- User Operated Gate



# General Information

**Booking:** Teaching / Seminar Rooms can be booked at the Porters' Lodge. Those that are sited in the Kendrew Quad can be booked either at the Porters' Lodge in the Kendrew Quad (6)11780 or at the main College Lodge (2)77300. Early booking is always advisable. Those wishing to book rooms in College are asked to read the College's room booking policies and procedures on the College website at: <https://www.sjc.ox.ac.uk/documents/105/ed-pol-room-booking-by-academic-and-non-academic-staff-policy-june-2016.pdf>

**Who may book rooms:** Fellows and Lecturers can book rooms in their own name. Those needing a teaching room for casual teaching should book it in the name of the organising Tutor, with their prior agreement.

**Keys:** All rooms can be opened with a Salto key. Those who do not hold a Salto key need to sign for a temporary one at the Porters' Lodge.

**Accessibility:** The Kendrew Quad has been designed to be totally accessible by wheelchair. The accessibility of other teaching rooms is given in the room descriptions. Ramps can be booked for the North Lecture Room, but these need to be booked with Stores at the same time as the room is booked. Please note that Porters will be required to assist the wheelchair user when the ramps are in use.

**Food and drink:** As a general rule, food – including tea and coffee should **not** be available in teaching rooms. If you have a meeting which requires food or drink, the Prestwich and Larkin rooms are available. If you have a meeting or seminar where bottled water is necessary, please leave the room tidy when your lecture is finished.

**Networking:** This may take one of three forms.

Eduroam Wireless is an international federation of academic institutions which allows its users to visit other organizations and use the same username and password as they would use at their home institution. Oxford is part of this federation and the Eduroam WiFi



can be used by both Oxford members and guests from other Eduroam institutions.



OWL Wireless is the Oxford University standard for wireless and allows Oxford members to connect using VPN software. Certain guests can also be signed up to use the OWL Visitor service.

You can read further about Eduroam and OWL on the IT Services website. <http://help.it.ox.ac.uk/network/wireless/services/owl/vpn/index>

Note that depending on certain environmental and other factors (such as the type of antenna in your computer) the strength of the wireless networking may vary in each of the locations.

Most teaching rooms also have one or more wired Ethernet network sockets. You can connect to these but remember that computers need to be registered and pass our security policy (essentially the operating system is current and up to date & antivirus installed and up to date) to use Ethernet in college.

For help with any computer-related query, please contact the College's IT team (Matt Jennings, Neil McIntosh and Ashby Hope) at [it-support@sjc.ox.ac.uk](mailto:it-support@sjc.ox.ac.uk) or by telephone on 01865 270365, 01865 270848.

**Projectors:** Please note that the data projectors in the rooms only support VGA connections. If you require an HDMI connection, then please use one of the teaching rooms with a Samsung Interactive Display, or bring your own suitable adapter. If a room does not have a projector, these can be provided by College together with a screen if needed. Please contact David Lines in the Stores, preferably in person, so that your requirements can be met accurately. Contact phone no: 01865 277425 em: [stores.management@sjc.ox.ac.uk](mailto:stores.management@sjc.ox.ac.uk)

**Whiteboards:** Many of the Teaching Rooms have these in situ. Flipcharts can be booked via the Stores team.

# Dolphin Lecture Room

**Location:** Dolphin Quad, No. 1 on St. John's College map. No wheelchair access.

1 Ethernet port, OWL, Eduroam wireless coverage

Whiteboard, projector, screen, flipchart,

Digital HD T.V. (supports VGA and HDMI inputs)

Size: approx. 22' x 19'

Capacity: 14 round table conference style, 16 chairs. (30)

Phone: (2)77402



# New Seminar Room

**Location:** Canterbury Quad, No. 2 on St. John's College map.  
First floor, turn left. No wheelchair access.

1 Ethernet port, OWL, Eduroam wireless coverage  
Electrically retractable screen; flipchart, projectors

Size: approx. 30' x 21'

Capacity: 16 round table, up to 50

Phone: (2)77404





# North Lecture Room

**Location:** North Quad, No. 3 on St. John's College map. 3 steps up to entrance, door on right hand side. Wheelchair access via ramps which should be booked with the Stores at the same time as the room is booked.

1 Ethernet port, OWL, Eduroam wireless coverage

Whiteboards, screen

Size: approx. 27' x 19'

Capacity: Usually set up for 30 with tables set out facing forwards lecture style.

45 without tables

Phone: (2)77403



# 14 St. Giles

## Seminar Room H

**Location:** No. 4 on St. John's College map. On the same side of the road as St. John's, after The Lamb & Flag. No wheelchair access. Front door Salto key access. First floor, turn right, straight ahead through doorway.

Multiple Ethernet ports, OWL, Eduroam wireless coverage

Whiteboard, flipchart, overhead projector.

Capacity: 13 around tables conference style, 17 chairs (30)

Phone: (2)87181



# 15 St. Giles Seminar Room C

**Location:** No. 5 on St. John's College map. On the same side of the road as St. John's, after The Lamb & Flag. No wheelchair access. Front door Salto key access. First floor, turn left.

Multiple Ethernet ports, OWL, Eduroam wireless coverage

Screen, projector, flip chart

Size: approx. 27' x 16'

Capacity: 14 around tables conference style, 31 chairs (45)

Phone: (2)87185

This room can be booked by Fellows and Lecturers.



# 21 St. Giles

## Seminar Room 2

**Location:** No. 9 on St. John's College map. On the same side of the road as St. John's, after The Lamb & Flag. Wheelchair access. Front door key access. Ground floor, turn right.

Multiple Ethernet ports, OWL, Eduroam wireless coverage  
Samsung 82" Interactive Display / Electronic Whiteboard  
with HDMI and VGA inputs

Capacity: 19 on chairs

Phone: (6)10871

This room can be booked by Fellows and Lecturers.



# 45 St. Giles

**Location:** On the opposite side of the road to St. John's, opposite The Lamb & Flag pub. No wheelchair access. Front door Salto key access. First floor, straight ahead.

Multiple Ethernet ports, OWL, Eduroam wireless coverage

Whiteboard, screen, overhead projector, powerpoint projector, flip chart.

Capacity: 36 on chairs

Phone: No

This room can be booked by Fellows and Lecturers.



# 46 St. Giles

**Location:** On the opposite side of the road to St. John's, opposite The Lamb & Flag pub. No wheelchair access. Front door Salto key access. First floor, ahead and turn left.

Multiple Ethernet ports, OWL, Eduroam wireless coverage

Screen, overhead projector, flip chart

Capacity: 16 at tables conference style, + 12 chairs (28)

Phone: No

This room can be booked by Fellows and Lecturers.



# Rural Economy

## Room 1

**Location:** To the rear of Garden Quad, No. 6 on St. John's College map. Standing in front of the building, there are three sets of steps. Entrance is from those on the left. Wheelchair access is to the left of these steps using a small lift. The Porters can demonstrate the use of this if required. Inside turn left. The room is at the end of the corridor on the left.

1 Ethernet port, OWL, Eduroam wireless coverage

Whiteboard, flip chart.

Size: approx. 15' x 12'

Capacity: 12 seated around tables conference style.

Phone: (2) 70849 (internal only)

Air-conditioning

This room can be booked by Fellows, Lecturers and Graduates.



# Rural Economy Room 2

**Location:** To the rear of Garden Quad, No. 6 on St. John's College map. Standing in front of the building, there are three sets of steps. Entrance is from those on the left. Wheelchair access is to the left of these steps using a small lift. The Porters can demonstrate the use of this if required. Inside turn left. The room is at the end of the corridor on the right.

1 Ethernet port, OWL, Eduroam wireless coverage

Whiteboard, flip chart.

Size: approx. 15' x 9'

Capacity: 10 – 12 seated around tables in a T-shaped configuration.

Phone: (2) 70850 (internal only)

Air-conditioning

This room can be booked by Fellows, Lecturers and Graduates.





# Teaching Room Kendrew G04

**Location:** No. 8 on St. John's College map. Ground floor of the Kendrew Quad. Through past the Porters' Lodge to the open quad and turn left towards the café. Wheelchair access.

1 Ethernet port, OWL, Eduroam wireless coverage

Wireless coverage

Smartboard, projector, fixed whiteboard, multiple electrical sockets.

Capacity: 12 around tables conference-style, and space for chairs. Up to 30.

Phone: (6) 11798

This room can be booked by Fellows and Lecturers.



# Teaching Room

## Kendrew G05

**Location:** No. 8 on St. John's College map. Ground floor of the Kendrew Quad. Through past the Porters' Lodge to the open quad and turn left towards the café. Wheelchair access.

1 Ethernet port, OWL, Eduroam wireless coverage

Wireless coverage

Samsung 75" Interactive Display / Electronic Whiteboard with HDMI and VGA inputs, fixed whiteboard, multiple electrical sockets.

Capacity: 12 around tables conference-style, and space for chairs. Up to 30.

Phone: (6) 11799

This room can be booked by Fellows and Lecturers.



# Teaching Room

## Kendrew 103

**Location:** No. 7 on St. John's College map. First floor of the Kendrew Quad. Just past the Kendrew Lodge, turn right for the stairs. There is also a lift. This room is on the left hand side. Wheelchair access.

1 Ethernet port, OWL, Eduroam wireless coverage

Capacity: 6

Phone: (6) 11802

This room can be booked by Fellows, Lecturers and students



# Teaching Room

## Kendrew 104

**Location:** No. 7 on St. John's College map. First floor of the Kendrew Quad. Just past the Kendrew Lodge, turn right for the stairs. There is also a lift. This room is on the right hand side. Wheelchair access.

1 Ethernet port, OWL, Eduroam wireless coverage

Capacity: 6

Phone: (6) 11803

This room can be booked by Fellows, Lecturers and students.



# Teaching Room

## Kendrew 203

**Location:** No. 7 on St. John's College map. Second floor of the Kendrew Quad. Just past the Kendrew Lodge, turn right for the stairs. There is also a lift. This room is on the left hand side. Wheelchair access.

1 Ethernet port, OWL, Eduroam wireless coverage  
(Note: wireless strength is quite weak)

Capacity: 6

Phone: (6) 11806

This room can be booked by Fellows, Lecturers and students



### ....AT A GLANCE

	Map Key	Capacity seated at desks	Suggested Working capacity	Smart Board / Interactive Display	White Board	Wheelchair Access
Dolphin Lecture Room	1	14	30		Y	N
New Seminar Room Canterbury Quad	2	16	50		N	N
North Lecture Room	3	30	45		Y	Y Ramps to be booked
Rural Economy Room 1	6	12	12		Y	Y
Rural Economy Room 2	6	12	12		Y	Y
14 St. Giles H	4	13	30		Y	N
15 St. Giles C	5	14	45		N	N
21 St. Giles Room 2	9	19	19	ID	N	Y
45 St. Giles		N	36		N	N
46 St. Giles		16	28		Y	N
Teaching Room G04 Kendrew	8	12	30	SB	N	Y
Teaching Room G05 Kendrew	8	12	30	ID	Y	Y
Teaching Room 103 Kendrew	7	4	6		N	Y
Teaching Room 104 Kendrew	7	4	6		N	Y
Teaching Room 203 Kendrew	7	4	6		N	Y