

**ST. JOHN BAPTIST COLLEGE**

**OXFORD**

**STATUTES**

Revised to 31 October 2012

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Headings to Clauses or groups of Clauses within the Statutes should generally be regarded as editorial additions rather than authoritatively enacted wording, except in Statute XV where it is clear that such headings do form part of the authoritatively enacted wording

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This edition was prepared in 2001 by Professor Mark Freedland, as the Statutes Officer of the College, with the kind cooperation of Dr. Anthony Boyce, the Principal Bursar, and the extensive help of Mr. Alan Scott formerly of Corpus Christi College, and has subsequently been updated by him on several occasions, most recently so that it is up to date to 31<sup>st</sup> October 2012.

**ROYAL PATENT OF FOUNDATION**

PATENT ROLL 1 & 2 PHIL. & MAR., part 15, m.18

Philip and Mary, by the Grace of God, King and Queen of England France Naples Jerusalem and Ireland, Defenders of the Faith, Princes of the Spains and of Sicily, Archdukes of Austria, Dukes of Milan Burgundy and Brabant, Counts of Hapsburg, Flanders and Tirol, to all to whom these present letters may come, greeting.

Whereas we have learned that our beloved and faithful subject Thomas White, Knight, citizen and alderman of our City of London, desires and intends to make, found, erect and establish a perpetual college of learning sciences sacred theology and philosophy and good arts, consisting of one President and thirty scholars, graduate or not graduate, more or fewer, according to the facilities of the place and in accordance with ordinances and statutes henceforth to be made, augmented or diminished by Thomas White himself, his heirs executors or assigns, or one or more of them, [the college] to be sustained and maintained for all future time, in the city and university of Oxford in our county of Oxford;

and whereas the same Thomas White has most humbly begged us to deign to grant our royal licence for the making, founding, erecting and establishing of the said College;

We, considering not only these premises but also the good pious laudable and devout intention of the said Thomas White, and sincerely desiring, in so far as in us lies, that all and all several things which may in any way concern the orthodox Faith may be given increase, of our special grace and out of our certain knowledge and mere motion have granted and given licence, and by these presents do grant and give licence, on behalf of ourselves and our heirs and successors (of the said Queen), to the said Thomas White;

that he, his heirs executors or assigns, or one or more of them, shall have power and authority to erect found and establish, that it may endure for all future time, to the praise and honour of Almighty God and the ever blessed Virgin Mary His mother and of St. John Baptist, a perpetual College of learning sciences sacred theology philosophy and good arts, consisting of one President and thirty scholars, graduate or not graduate, more or fewer, as aforesaid, according to ordinances and statutes to be made, set up, determined and established to this end by Thomas White himself or his heirs, executors or assigns, any one or more of them, in the city and university of Oxford aforesaid, in a certain chief messuage or house there, with its appurtenances, lately called Barnard Colledge, situated and existing in the parish of St. Mary Magdalen, outside a certain gate of the said city of Oxford called Le Northgate;

and that the same Thomas White, his heirs, executors or assigns or any one or more of them shall have power to put in charge, choose and ordain any suitable ecclesiastical person to be President or to act as President of the College, and any other persons whatsoever to be scholars of the College, such persons to be chosen and appointed by Thomas White himself, his heirs, executors or assigns, or one or more of them, according to ordinances and statutes to be made fixed and established by the same

Thomas White, his heirs executors and assigns, or any one or more of them, for the good and salutary government and control of the same.

We further wish, and by these presents grant on our behalf and on that of our heirs and successors (of the aforesaid Queen); that the aforesaid College, when it is thus erected, made, founded and established, shall be called and named in perpetuity Collegium Sancti Johannis Baptistae, or vulgarly in English Saynt John Baptist College, in the University of Oxford;

and that the said President and scholars of that College shall be, in deed and in name, one body corporate and politic, and have perpetual succession;

\* and that the same President and scholars shall be called and named in perpetuity President and Scholars of Saint John Baptist College in the University of Oxford;

\* and that the said President and Scholars and their successors, by the name of the President and Scholars of Saint John Baptist College, shall be persons able, capable, apt and perpetual in law to acquire and receive lordships, manors, lands, tenements, rents, reversions, rectories, portions [i.e. of benefices], pensions, annuities, hereditaments, possessions and services of all kinds, as well from our gift and that of our heirs or successors as from the gift of Thomas White himself, his heirs executors or assigns, or any other persons, [these properties] to be had and held by them and their successors in perpetuity;

\* and also that the same President and Scholars and their successors, by the name of the President and Scholars of St. John Baptist College, and under the same name, shall have power and authority to plead and be impleaded, prosecute, defence and be defended, answer and be answered, in all and several causes, quarrels, actions real, personal or mixed, of whatever kind or nature they may be, in whatsoever places locations and courts of ours, our heirs or successors (of the aforesaid Queen), before whatsoever justices and judges, ecclesiastical or secular, within this our kingdom of England or elsewhere; and to do, act and receive these and other [actions] all and severally, as and in the same manner as others our lieges, persons able and capable in law, do and will be able to do within our same kingdom in the aforesaid courts places and locations and before the justices and judges above mentioned;

and further that the aforesaid President and Scholars and their successors shall have one common seal, to serve in perpetuity for their business and that of their successors;

and furthermore, of our special and more abundant grace we have granted, and by these presents have given, on behalf of ourselves, our heirs and successors (of the aforesaid Queen) to the said Thomas White, his heirs executors and assigns, the special licence, in so far as in us lies, that, when the said College, as aforesaid, is founded, erected and established, the same Thomas, his heirs executors or assigns, or any other persons or persons whatsoever, shall have power and authority to give and grant, and to assign and bequeath to the President and Scholars of the same college who shall for the time being, and to their successors, to be had held and enjoyed by the same President and Scholars and their successors in perpetuity, manors, lands, tenements, rents, reversions, services, rectories, portions, annuities, pensions and advowsons of churches, and all other hereditaments and possessions whatsoever of all

kinds as well spiritual as temporal, to the value of £600 per annum clear of all charges and deductions, as well of his own fee as that of others, even though they be held of us in chief or otherwise, or in some other way, or of any other persons or person whatsoever;

and we likewise give and by these presents grant to the same President and Scholars and their successors the special licence that they shall have power themselves to accept manors, lands, tenements, rents, reversions, rectories, portions, pensions, annuities and all other hereditaments and possessions whatsoever of every kind, as well spiritual as temporal, to the value of £600 per annum clear of all charges and deductions, from the aforesaid Thomas White, his heirs executors or assigns, and any other person or persons whatsoever who wishes or wish to give or grant these to them, and to hold these for themselves and their successors in perpetuity, as aforesaid in the tenor of these presents: the statute concerning the not placing of lands and tenements in mortmain, or any other statute, act, ordinance, provision or restriction made, published, ordered or provided to the contrary, or any other thing cause or matter whatsoever, notwithstanding;

and [that] this [shall be] without any inquisition or inquisitions, in respect of any writ or writs, mandate or mandates of ours or our heirs and successors (of the aforesaid Queen), of Ad quod damnum or any other writ, concession, mandate or precept of ours, our heirs or successors (of the aforesaid Queen), herein to be made, pursued or taken and returned in our Chancery or that of our heirs and successors (of the aforesaid Queen), and without any other letters patent or warrant of ours or our heirs or successors (of the aforesaid Queen) to be sought, had or made concerning, in, or on behalf of the premisses or any of the premisses: any statutes acts or ordinances made, published or ordained to the contrary notwithstanding;

not wishing that the aforesaid President and Scholars of the said College, who shall be for the time being, or their successors, by reason or occasion of the premisses or any of them, should be in any way accused, troubled, molested in any way or aggrieved by us, our heirs and successors, justices escheators, sheriffs or other bailiffs or ministers of ours or of our heirs and successors.

And moreover, of our more abundant grace, we have granted and by these presents grant to the said Thomas White that our letters patent, to be prepared in this matter, sealed with our great seal of England, shall be had and delivered to the said Thomas White, his executors or assigns, or some one of them, without fine or fee great or small, or any other thing to be in any way paid or done in return for them or any part of them in the Hanaper of our Chancery or elsewhere for our service, or that of our heirs and successors; inasmuch as there is no express mention in the presents of the true annual value or any other value or certificate of the premisses or any of them, or of other gifts or concessions given before this time by us or any of our progenitors (of the said Queen) to the aforesaid President and Scholars: any statute act ordinance provision or restriction hitherto made published ordained or provided to the contrary, or any other cause or matter whatsoever, notwithstanding.

In witness whereof we have caused these our letters patent to be made.

Witness ourselves at Westminster, the first day of May, the first and second year of our reigns.

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ROYAL PATENT OF FOUNDATION

PATENT ROLL 1 &amp; 2 PHIL. &amp; MAR., part 15, m.18

Phillippus et Maria Dei gracia rex et regina Anglie Francie Neapolis Jerusalem et Hibernie fidei defensores Principes Hispaniarum et Cicilie Archiduces Austriae Duces Mediolani Burgundie et Brabancie Comites Haspurgi Flandrie et Tirolis omnibus ad quos presentes litere pervenerint, salutem. Cum jam intelleximus quod dilectus et fidelis subditus noster Thomas White, miles, civis et aldermannus civitatis nostre London, in voluntate existit ac intendit quoddam collegium perpetuum eruditionis scientiarum sacre theologie et philosophie ac bonarum artium, de uno Presidente et triginta scholaribus graduatis aut non graduatis, aut pluribus vei paucioribus, secundum loci facultates, et juxta ordinationes et statuta per ipsum Thomas White, heredes, executores vel assignatos suos, vel eorum aliquos vel aliquem, inde fienda augenda vel minuenda, in civitate et Universitate Oxoniensi in comitatu nostro Oxoniensi, perpetuis futuris temporibus sustinendum et exhibendum, facere, fundare, erigere et stabilire, cumque etiam Thomas White nobis humillime supplicaverit ut nos ad collegium predictum faciendum, fundandum, erigendum et stabiliendum, licenciam nostram regiam concedere dignaremur:

Nos nedum premissa, verum etiam bonam, piam et laudabilem ac devotam, intentionem prefati Thome White in premissis, considerantes, cupientesque intime, quantum in nobis est, ea omnia et singula que fidem orthodoxam quoquomodo concernere poterint augmentari, de gracia nostra speciali ac ex certa scientia et mero motu nostris, concessimus et licenciam dedimus, ac per presentes concedimus et licenciam damus, pro nobis, heredibus et successoribus nostrum prefate Regine, quantum in nobis est, dicto Thome White, quod ipse, heredes, executores et assignati sui, seu eorum aliqui, aut aliquis, ad laudem et honorem Dei Omnipotentis et beatissime semper Virginis Marie ejus matris, et Sancti Johannis Baptiste, quoddam collegium perpetuum eruditionis scientiarum sacre theologie philosophie et bonarum artium, de uno Presidente et triginta scholaribus, graduatis aut non graduatis, vel pluribus aut paucioribus, ut predictum est, juxta ordinationes et statuta per ipsum Thomam White, ejusve heredes, executores aut assignatos, eorumve aliquos aut aliquem, in ea parte fienda, condenda, statutenda et stabilienda, in civitate sive Universitate Oxoniensi predicta, in quodam capitali mesuagio sive domo ibidem, cum pertinentiis, nuper vocato Barnard Colledge, scituato et existente in parochia Sancte Marie Magdalene, extra quandam portam dicte civitatis Oxoniensis vocatam Le Northgate, erigere, fundare et stabilire, possit et valeat, possint et valeant, perpetuis futuris temporibus duraturum. Et quod idem Thomas White, heredes, executores vel assignati sui, aut eorum aliqui seu aliquis, idoneam personam quamcumque ecclesiasticam in Presidentem et pro Presidente ipsius collegii, necnon alias personas quascumque in scholares ejusdem collegii, per ipsum Thomam White, heredes, executores vel assignatos suos, aut eorum aliquos vel aliquem, eligendas et assumandas, preficere, creare et ordinare, valeat seu valeant, secundum ordinationes et statuta per eundem Thomam White, heredes, executores vel assignatos suos, aut eorum aliquos vel aliquem, pro bona et salubri gubernatione ac regimine eorundem, fienda, condenda et stabilienda. Et ulterius volumus, et pro nobis, heredibus et successoribus nostrum predictae Regine, per presentes concedimus quod predictum collegium sic erectum, factum, fundatum et stabilitum fuerit, Collegium Sancti Johannis Baptiste, vulgariter Anglice Saynt John Baptist College, in Universitate Oxoniensi, imperpetuum appelletur et nuncupetur. Et quod Presidens et scholares collegii illius sint unum corpus incorporatum et politiquum, in re et nomine, habeantque successionem perpetuam. Qudoque iidem Presidens et scholares Presidens et

scholares Sancti Johannis Baptiste, vulgariter Anglice Saint John Baptist Colledge, in Universitate Oxoniensis, imperpetuum appellentur et nuncupentur. Et quod dicti Presidens et scholares et successores sui, per nomen Presidentis et scholarium collegii Sancti Johannis Baptiste, vulgariter Anglice Sainte John Baptist Colledge, in Universitate Oxoniensi, sint persone habiles, capaces, apte, et perpetue in lege, ad perquirenda et recipienda dominia, maneria, terras, tenementa, redditus, reversiones, rectorias, portiones, pensiones, annuitates, hereditamenta, possessiones et servitia quecumque, tam temporalia quam spiritualia, ac omnia bona et catalla quecumque, tam de dono nostro, heredum vel successorum nostrorum, quam de dono ipsius Thome White, heredum, executorum vel assignatorum suorum, seu aliorum quorumcumque; habenda et tenenda sibi et eorum successoribus imperpetuum. Ac etiam, quod iidem Presidens et scholares et successores sui, per nomen Presidentis et scholarium Collegii Sancti Johannis Baptiste, vulgariter Anglice Sainte John Baptist Colledge, in Universitate Oxoniensi, et sub eodem nomine, placitare et implacitari, prosequi, defendere et defendi, respondere et responderi, possint et valeant, in omnibus et singulis causis, querelis, actionibus realibus, personalibus et mixtis, cujuscumque generis fuerint sive naturae, in quibuscumque placeis, locis et curiis nostris, heredum et successorum nostrum predictae Regine, ac placeis, locis et curiis aliorum quorumcumque, coram quibuscumque justiciariis et iudicibus ecclesiasticis et secularibus infra hoc regnum nostrum Anglie aut alibi; et ad ea, ac ad omnia et singula alia facienda, agenda et recipienda, prout et in eodem modo quo ceteri ligei nostri, persone habiles et capaces in lege infra idem nostrum regnum faciunt et facere poterunt in curiis, placeis et locis predictis, et coram justiciariis et iudicibus supradictis. Necnon quod predicti Presidens et scholares et eorum successores habeant unum commune sigillum, pro negotiis suis et successorum suorum imperpetuum serviturum. Et ulterius de uberiori gratia nostra speciali concessimus, et pro nobis ac heredibus et successoribus nostrum predictae Regine per presentes licentiam dedimus et damus specialem, quantum in nobis est, prefato Thome White, heredibus, executoribus et assignatis suis, quod, postquam collegium predictum, ut predicatur, fundatum, erectum, creatum et stabilitum fuerit, idem Thomas, heredes executores vel assignati sui, ac alie persone quecumque, sive alia persona quecumque, maneria, terras, tenementa, redditus, reversiones, servitia, rectorias, portiones, annuitates, pensiones, et advocaciones ecclesiarum ac omnia ac omnimoda alia hereditamenta et possessiones quascumque, tam spiritualia quam temporalia, ad valorem sexcentarum librarum per annum ultra omnia onera et repressas, tam de feodo suo proprio quam alieno, licet de nobis in capite vel aliter, aut aliquo alio modo, seu de aliquibus aliis personis, sive de aliqua persona quacumque teneantur, Presidenti et scholaribus eiusdem collegii pro tempore existentibus, et successoribus suis, dare et concedere, assignare et legare, possit et possint, valeat et valeant, habenda tenenda et gaudenda eisdem Presidenti, scholaribus successoribus suis, imperpetuum. Et eisdem Presidenti et scholaribus, et successoribus suis, quod ipsi maneria, terras, tenementa, redditus, reversiones, servitia, rectorias, portiones, pensiones, annuitates, omnia et omnimoda alia hereditamenta et possessiones quecumque, tam spiritualia quam temporalia, ad valorem sexcentarum librarum per annum ultra omnia onera et reprises, a prefato Thoma White, heredibus, executoribus vel assignatis suis, et quibuscumque aliis personis seu quacumque alia persona ea eis dare vel concedere volenti vel volentibus, recipere possint, et tenere sibi et successoribus suis predictis imperpetuum, sicut predictum est, tenore presentium similiter licentiam damus et per presentes concedimus specialem, statuto de terris et tenementis ad manum mortuam non ponendis, aut aliquo alio statuto, actu, ordinatione, provisione sive restrictione, incontrarium inde factis, editis, ordinatis seu provisus, aut aliqua alia re, causa, vel materia quacumque, in aliquo non obstantibus. Et hoc absque aliqua inquisitione, sive aliquibus inquisitionibus, inde pretextu alicuius brevis seu mandati nostri vel aliquorum brevium seu mandatorum nostrorum, aut heredum, vel successorum nostrum predictae Regine, de Ad quod damnus, seu alicuius alterius brevis, concessionis, mandati seu precepti nostri, heredum vel successorum nostrum predictae Regine, in hac parte fiendis,



prosequendis seu capiendis, et in Cancellariam nostram, heredum vel successorum nostrum predictae Regine, seu alibi, retornandis; et absque aliquibus aliis literis nostris patentibus sive warranto nostri aut heredum vel successorum nostrum predictae Regine, de in sive pro premissis vel aliquo premissorum, quovismodo impetrandis, habendis sive fiendis; aliquibus statutis, actibus sive ordinationibus incontrarium inde factis, editis sive ordinatis, non obstantibus. Nolentes quod predicti Presidens et scholares, vel eorum successores, Presidens et scholares prefati collegii, qui pro tempore fuerint, aut successores sui, ratione sive occasione premissorum vel eorum alicuius, per nos, heredes et successores nostros, justiciarios, escaetores, vicecomites, seu alios ballivos aut ministros nostros, vel heredum aut successorum nostrorum quoscumque, impetantur, inquietantur, molestantur in aliquo, seu graventur. Et ulterius, de uberiori gratia nostra, concessimus, et per presentes concedimus, prefato Thome White, quod litere nostre patentes in hac parte conficiende, sub magno sigillo nostro Anglie sigillate, eidem Thome White, executoribus vel assignatis suis, vel eorum alicui, habeantur et deliberentur, absque fine et feodo magno vel parvo, seu aliqua alia re, in Hanaperio Cancellarie nostre seu alibi, ad opus nostrum, heredum vel successorum nostrorum, prop eisdem seu aliqua parte eorundem, quovismodo solvendis vel faciendis. Eo quod expressa mentio de vero valore annuo aut de aliquo alio valore vel certitudine premissorum sive eorum alicuius aut de aliis donis sive concessionibus per nos vel per aliquem progenitorum nostrorum dicte Regine prefatis Presidenti et scholaribus ante hec tempora factis in presentibus minime facta existit aut aliquo statuto actu ordinatione provisione sive restrictione inde incontrarium antehac facto edito ordinato seu proviso aut aliqua alia re causa vel materia quacumque in aliquo non obstante. In cujus rei testimonium has literas nostras fieri fecimus patentes. Testibus nobis ipsis apud Westmonasterium, primo die Maii annis regnorum nostrorum primo et secundo.

Per breve de Privato Sigilli, &c.

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## **EXTRACTS FROM THE UNIVERSITIES OF OXFORD AND CAMBRIDGE ACT, 1923**

7. (1) After the cesser of the powers of the Commissioners, a statute affecting the University made by the Commissioners or by any other authority, not being a statute made for a college, shall be subject to alteration from time to time by statute made by the University under this Act, but if and in so far as any such statute (not being a statute prescribing the scale or basis of assessment of the contributions to be made by the colleges to University purposes) affects a college, it shall not be subject to alteration except with the consent of the college.

(2) After the cesser of the powers of the Commissioners, a statute for a college made by the Commissioners, and any statute, ordinance or regulation made by or in relation to a college under any authority other than that of this Act, shall be subject to alteration from time to time by statute made by the college under this Act and passed at a general meeting of the governing body of the college specially summoned for the purpose by the votes of not less than two-thirds of the number of persons present and voting:

Provided that -

(a) notice of any proposed statute for a college shall be given to the University before the statute is submitted to His Majesty in Council; and

(b) a statute made for a college which affects the University shall not be altered except with the consent of the University.

(3) The provisions contained in this Act (including the provisions of the Schedule to this Act other than the section numbered thirty-five therein) with respect to the making of statutes by the Commissioners and to the proceedings to be taken after the making thereof in connection with statutes made by the Commissioners, and to the effect thereof after approval, shall, with the necessary substitutions, apply to the making of statutes by the University or by a college and to the proceedings to be taken in connection with statutes made by the University or a college, and to the effect of such statutes.

8. (1) No statute shall be made under any of the provisions of this Act for altering a trust, except with the consent of the trustees or governing body of the trust, unless sixty years have elapsed since the date on which the instrument creating the trust came into operation, but nothing in this subsection shall prevent the making of a statute increasing the endowment of any emolument or otherwise improving the position of the holder thereof.

(2) In the making of any statute, whether by the Commissioners or by the University, prescribing or altering the scale or basis of assessment of contributions to be made by the colleges to University purposes, regard shall be had in the first place to the needs of the several colleges in themselves for educational and other collegiate purposes.

10. The provisions of the Universities of Oxford and Cambridge Act, 1877, shall, as set out with modifications in the Schedule to this Act, apply to the Commissioners appointed under this Act and to their procedure, powers and duties and to any statutes made by them as if they were re-enacted with the said modifications in this Act.

## **SCHEDULE**

### **PROVISIONS OF THE UNIVERSITIES OF OXFORD AND CAMBRIDGE ACT, 1877, APPLIED FOR PURPOSES OF THIS ACT**

2. In this Act -

“The University” means the University of Oxford and the University of Cambridge respectively, or one of them separately (as the case may require) [...]

“College” means a College in the University, and includes the Cathedral or House of Christ Church in Oxford, and also includes Keble College, Oxford, and the Public Hostel known as Selwyn College, Cambridge

“Hall” means St. Edmund Hall, in the University of Oxford:

“Emolument” includes -

(1) A headship, professorship, lectureship, readership, praelectorship, fellowship, bye-fellowship, tutorship, studentship, scholarship, exhibition, demyship, postmastership, taberdarship, Bible clerkship, servitorship, sizarship, subsizarship, or other place in the University or a College or the Hall, having attached thereto an income payable out of the revenues of the University or of a College or the Hall, or being a place to be held and enjoyed by a head or other member of a College or the Hall as such, or having attached thereto an income to be so held and enjoyed, arising wholly or in part from an endowment, benefaction, or trust: and

(2) The income aforesaid, and all benefits and advantages of every nature and kind belonging to the place, and any endowment belonging to, or held by, or for the benefit of, or enjoyed by, a head or other member of a College or the Hall as such, and any fund, endowment, or property held by or on behalf of the University or a College or the Hall, for the purpose of advancing, rewarding, or otherwise providing for any member of the University or College or Hall, or of purchasing any advowson, benefice, or property to be held for the like purpose, or to be in any manner applied for the promotion of any such matter [...] “School” means a school or other place of education beyond the precincts of the University, and includes a College in Scotland:

“Advowson” includes right of patronage, exclusive or alternate.

14. The Commissioners, in exercising their power to make a statute, shall have regard to the main design of the founder of any institution or emolument which will be affected by the statute, except where that design has ceased to be observed before the passing of this Act, or where the trusts, conditions, or directions affecting the institution or emolument have been altered in substance by or under any other Act.

15. The Commissioners, in making a statute, shall have regard to the interests of education, religion, learning and research, and in the case of a statute which affects a College or the Hall shall have regard, in the first instance, to the maintenance of the College or Hall for those purposes.

20. Nothing in or done under this Act shall prevent the Commissioners from making in any statute made by them for a College such provisions as they think expedient for the voluntary continuance of any voluntary payment that has been used to be made out of the revenues of the College in connection with the College estates or property.

30. A statute made by the Commissioners may, if the Commissioners think fit, be in part a statute for the University, and in part a statute for the College or the Hall. The Commissioners shall in each statute made by them declare whether the same is a statute, wholly or in any and what part, for the University or for a College or the Hall therein named; and the declaration in that behalf of the Commissioners shall be conclusive, to all intents. If any statute is in part a statute a statute for a College or the Hall, it shall, for the purposes of the provisions of this

Act relative to the representation of Colleges and the Hall, and of the other provisions of this Act regulating proceedings on the statute, be proceeded on as a statute for the College or Hall.

31. Where the Commissioners contemplate making a statute for the University or a statute for a College or the Hall containing a provision for any purpose relative to the University, or a statute otherwise affecting the interests of the university, they shall, one month at least (exclusive of any University vacation) before adopting any final resolution in that behalf, communicate the proposed statute in the University of Oxford to the Hebdomadal Council, and to the Head and to the Visitor of the College affected thereby, or to the Principal of the Hall, and in the University of Cambridge to the Council of the Senate and to the Governing Body of the College affected thereby.

The Commissioners shall take into consideration any representation made to them by the Council, College, Visitor, Principal, or Governing Body respecting the proposed statute.

Within seven days after receipt of such communication by the Council, the Vice-Chancellor of the University shall give public notice thereof in the University.

32. Where the Commissioners contemplate making a statute for a College or the Hall, they shall, one month at least (exclusive of any University vacation) before adopting any final resolution in that behalf, communicate the proposed statute to the Vice-Chancellor of the University, and to the Head, and in the University of Oxford the Visitor of the College, and to the Principal of the Hall.

Within seven days after receipt of such communication the Chancellor shall give public notice thereof in the University.

34. Any statute made by the Commissioners shall operate without prejudice to any interest possessed by any person by virtue of his having, before the statute comes into operation, become a member of a College or the Hall, or been elected or appointed to a University or College emolument, or acquired a vested right to be elected or appointed thereto.

45. The Commissioners, within one month after making a statute, shall cause it to be submitted to His Majesty in Council, and notice of it having been so submitted shall be published in the London Gazette (in this Act referred to as the gazetting of a statute) [...]

46. At any time within eight weeks (exclusive of any University vacation) after the gazetting of a statute, the University or the Governing Body of a College, or the trustees, governors, or patron of a University or College emolument, or the Principal of the Hall, or the Governing Body of a school, or any other person or body, in case the University, College, emolument, Hall, school, person, or body is directly affected by the statute, or of any part thereof.

47. It shall be lawful for His Majesty in Council to refer any statute petitioned against under this Act to the Universities Committee.

The petitioners shall be entitled to be heard by themselves or counsel in support of their petition.

It shall be lawful for His Majesty in Council to make, from time to time, rules of procedure and practice for regulating proceedings on such petitions.

The costs of all parties of and incident to such proceedings shall be in the discretion of the Universities Committee; and the orders of the Committee respecting costs shall be enforceable as if they were orders of a Division of the High Court of Justice.

48. If the Universities Committee report their opinion that a statute referred to them, or any part thereof, ought to be disallowed, it shall be lawful for His Majesty in Council to disallow the statute or that part, and thereupon the statute or that part shall be of no effect [...]

49. If a statute is not referred to the Universities Committee, then, within one month after the expiration of the time for petitioning against it, the statute shall be laid before both Houses of Parliament, if Parliament is then sitting, and if not, then within fourteen days after the next meeting of Parliament.

If a statute is referred to the Universities Committee, and the Committee do not report that the same ought to be wholly disallowed or to be remitted to the Commissioners, then as soon as conveniently may be after the report of the Universities Committee thereon, the statute, or such part thereof as is not disallowed by Order in Council, shall be laid before both Houses of Parliament.

50. If neither House of Parliament, within four weeks (exclusive of any period of prorogation) after a statute or part of a statute is laid before it presents an address praying His Majesty to withhold his consent thereto, it shall be lawful for His Majesty in Council by Order to approve the same.

51. Every statute or part of a statute made by the Commissioners, and approved by Order in Council, shall be binding on the University and on every College and on the Hall, and shall be effectual notwithstanding any instrument of foundation or any Act of Parliament, Order in Council, decree, order, statute, or other instrument, or thing constituting wholly or in part an instrument of foundation, or confirming or varying a foundation, or endowment, or otherwise regulating the University of a College or the Hall.

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## **AUTHORISATION TO ACT AS A TRUST CORPORATION**

The College was on 5 October 1970 authorised by the Lord Chancellor to act in relation to charitable, ecclesiastical and public trusts as a Trust Corporation.

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## **TABLE OF AMENDMENTS**

The Statutes of the present edition are, except for amendments noted below, the Statutes made for the College by the University of Oxford Commissioners on the 4th day of December 1925, and approved by His Majesty the King in Council on the 30th day of April 1926.

Since the cesser of the powers of the Commissioners alterations in the Statutes have been made by the Governing Body of the College and approved by the King or Queen in Council (or in the case of the amendments of 26 July 1995, made by the University Commissioners appointed under the Educational Reform Act 1988) as follows:

AMENDING STATUTE SEALED BY THE COLLEGE	APPROVED BY H.M. IN COUNCIL	PASSAGES AFFECTED
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2 December 1929      15 May 1930      Statute VII, The Statutes, Exhibitions and Special Grants Fund, Clause 2 amended.  
Statute VIII The Scholars, Clause 6 amended.  
Statute IX Exhibitions and Special Grants, Clauses 2 and 4 amended.  
Statute XI The Senior Scholars, Clause 6 amended.  
Statute XV Pensions, Clause 11A inserted.

8 December 1931      9 April 1932      Statute XV Pensions, Clause 4 amended.

22 April 1936      19 December 1936      Statute XXVI Bliss Trust added.

2 February 1937      8 June 1937      Statute II The Governing Body, Clause 1 amended.  
Statute III The President, Clauses 1,3,4,5,9,10 and 11 amended.  
Statute IV Fellows, Clauses 3,6,7, 8 and 12 amended.  
Statute V Officers of the College, Clauses 1 and 12 amended.  
Statute VI The Fereday Fellowships, Clauses 3,4,5,9,12,13 and 17 amended.  
Statute VIII The Scholars, Clause 7 amended.  
Statute IX Exhibitions and Special Grants, Clause 11 amended.  
Statute XV Pensions, Clause 14 added.

4 March 1937      1 July 1937      Statute XX Disposal of Revenue, Clause 2 amended.

9 November 1937      1 April 1938      Statute XX Disposal of Revenue, Clause 2 amended.

20 December 1937      6 May 1938      Statute XX Disposal of Revenue, Clause 3 amended.

1 February 1938      16 May 1938      Statute XI The Senior Scholars, Clause 3 amended.  
Statute III The President, Clauses 9 and 13 amended.  
Statute IV Fellows, Clauses 1 and 4 amended.  
Statute VI The Fereday Fellowships, Clauses 3 and 12 amended.

Statute XI The Senior Scholars, Clause 7 amended, Clause 8 deleted.

25 January 1949      29 April 1949 Statute XV (A) Pensions inserted, replacing Statute III The President, Clauses 11 to 15 and Statute XV Pensions, with effect from 1 July 1949.  
 Statute VI The Fereday Fellowships, Clauses 3,9,12,13 amended; Clause 14 deleted and subsequent clauses renumbered; Clause 16 deleted and subsequent clauses renumbered; Clause 19 (renumbered 17) amended; Clauses 22 and 23 deleted and replaced by new Clause 20; Clause 24 (renumbered 21) amended.  
 Statute VIII The Scholars, Clauses 1, 2 and 6 amended.  
 Statute IX Exhibitions and Special Grants, Clauses 1 and 6 amended.  
 Statute X The Casberd Trust, Clauses 2,5,6 and 9 amended.

19 May 1955    22 December 1955    Statute III The President, Clauses 8,9, and 10 amended.  
 Statute IV Fellows, Clauses 1,3 and 12 amended.  
 Statute V Officers of the College, Clause 11 amended.  
 Statute XI Senior Scholars, Clauses 1, 3 and 5 amended.

8 July 1955    25 December 1956    Statute XXVI Powers of Investment added.

16 April 1956    3 August 1956 Statute VIII Scholars, Clause 16 amended.  
 Statute IX Exhibitions and Special Grants, Clause 4 amended.  
 Statute X Casberd Trust, Clauses 2, 6,7,10 and 17 amended.  
 Statute XIII Paddy and Buckeridge Bequests, Clause 1 amended.

4 July 1956    24 January 1957      Statute VII Scholarships, Exhibitions, and Special Grants Fund, Clause 4 amended.  
 Statute X Casberd Trust, Clauses 6,7,11 and 12 amended.  
 Statute XX Disposal of Revenue, Clause 2 amended.

21 May 1958    19 December 1958    Statute III The President, Clause 9 amended.

10 June 1959    21 December 1959    Statute II The Governing Body, Clause 1 amended.  
 Statute IV Fellows, Clauses 1,2,3,4 and 5 amended.  
 Statute VII The Scholarships, Exhibitions, and Special Grants Fund, Clause 2 amended.  
 Statute VIII The Scholars, Clause 1 amended.

19 October 1960      27 February 1961      Statute III The President, Clause 9 amended.  
 Statute VII The Scholarships, Exhibitions, and Special Grants Fund, Clause 2 amended.

1 June 1961    6 December 1961      Statute III The President, Clauses 9 and 10 amended.  
 Statute IV Fellows, Clauses 2 and 4 amended.  
 Statute V Officers of the College, Clause 7 amended.  
 Statute VI The Fereday Fellowships, Clause 13 amended.  
 Statute XI The Senior Scholars, Clauses 3 and 7 amended.  
 Statute XXIV Vested Interests deleted.  
 Statute XXVI Powers of Investment, renumbered XXIV.

20 March 1962      30 July 1962    Statute VII The Scholarships, Exhibitions, and Special Grants Fund, Clauses 1,2 and 3 amended, Clause 4 deleted.

Statute VIII The Scholars, Clause 1 deleted and subsequent clauses renumbered; Clause 2 (renumbered 1) amended; Clause 3 deleted and subsequent clauses renumbered; Clause 5 deleted and subsequent clauses renumbered; Clause 9 deleted and subsequent clauses renumbered; Clause 13 (renumbered 9) amended; Clause 14 deleted and subsequent clauses renumbered; Clauses 16 and 17 (renumbered 11 and 12 amended; Clause 18 deleted and subsequent clauses renumbered; Clauses 19 and 20 (renumbered 13 and 14) amended; Clause 21 deleted and subsequent clauses renumbered; Clause 22 and 24 (renumbered 15 and 17) amended; Clause 25 and Schedule deleted.

Statute IX Exhibitions and Special Grants, Clause 1 deleted and subsequent clauses renumbered; Clauses 2,3 and 4 (renumbered 1,2 and 3) amended; Clause 5 deleted and subsequent clauses renumbered; Clause 6 (renumbered 4) amended; Clause 7 deleted and subsequent clauses renumbered; Clauses 10 and 11 (renumbered 7 and 8) amended.

Statute X The Casberd Trust, Clauses 1 and 2 amended; Clauses 6 and 7 deleted and subsequent clauses renumbered; Clauses 8,10,11 (renumbered 6, 8 and 9) amended; Clause 12 deleted and subsequent clauses renumbered; Clause 13 (renumbered 10) amended; Clause 14 deleted and subsequent clauses renumbered; Clauses 15,16,17,18 (renumbered 11,12,13 and 14) amended.

Statute XV Pensions, Clause 5 amended and new Clause 9A inserted.

Statute XX The Visitor, Clause 7 amended.

Statute XXV Repeal of Previous Statutes amended.

2 June 1964    22 December 1964    Statute III The President, Clauses 2 and 8 amended.

Statute IV Fellows, Clause 4 amended.

Statute XX Disposal of Revenue, Clause 4 amended.

16 June 1965    22 December 1965    Statute XV Pensions, Title and Clause 5(b) amended; Clause 16 added.

New Statute XVA Pensions (New Scheme) added.

18 November 1968    23 April 1969    Statute II The Governing Body, Clause 1 amended.

Statute IV Fellows, Clauses 1,2,3,4,7 and 8 amended.

Statute VI The Fereday Fellowships, Clause 3 amended.

Statute VII The Scholarships, Exhibitions and Special Grants Fund deleted.

Statute VIII The Scholars, Clauses 2 and 16 amended.

Statute IX Exhibitions and Special Grants, Clauses 6 and 8 amended.

Statute X The Casberd Trust, Clauses 8 and 15 amended.

Statute XIII Bequests of Sir William Paddy and Dr. Buckeridge, Clauses 1 and 3 amended.

Statute XV Pensions (Old Scheme) deleted and replaced by new Statute XV Pensions.

Statute XVI Accounts and Audit, Clause 4 amended.

Statute XVIII Rooms and Common Meals, Clause 2 amended.

Statute XX Disposal of Revenue, Clause 2 deleted and subsequent clauses renumbered; Clause 4 deleted and subsequent clauses renumbered.

Statute XXIII Temporary Provisions deleted.

Statute XXIV Powers of Investment deleted.

New Statutes made, entitled The Investment and Application of Capital Moneys and Management of Land and Capitalisation of Income.



13 March 1970      31 July 1970    Statute III The President, Clause 9 amended.  
 Statute IV Fellows, Clause I amended.  
 Statute XIII Bequests of Sir William Paddy and Dr. Buckeridge, Clause 1 amended.  
 Statute XIV The Tuition Fund and Tuition, title amended; Clauses 1 to 3 deleted and subsequent clauses renumbered.  
 Statute XV-A Pensions (New Scheme), Clause 1 amended.  
 New Statute made, entitled VII Bequests of Reverend T.A. Warren and Mr. J.U. Powell.

16 November 1970    5 April 1971    Statute IV Fellows, Clauses 2 and 4 amended.  
 Statute X The Casberd Trust, Clauses 1,3,10,13 and 15 amended.  
 Statute XV Pensions, Clause 9 amended.  
 Statute XX Disposal of Revenue, Clause 2 amended.  
 Statute XXVI The Bliss Trust, title amended, Clauses 1,2 and 3 deleted and replaced.

10 December 1973    10 April 1974    Statute II The Governing Body, Clause 1 amended.  
 Statute III The President, Clauses 9 and 10 amended.  
 Statute IV Fellows, Clauses 1,2,3,4,6,11 and 12 amended.  
 Statute V Officers of the College, Clause 7 amended.  
 Statute VI The Fereday Fellowships, Clause 12 amended.  
 Statute VIII The Scholars, title amended, new Clauses 7,8,9,10,11,12,13,14,15 and 16 inserted; Clauses 7 and 8 renumbered 17 and 18; Clauses 9,10 and 11 deleted, Clause 12 amended and renumbered 19; Clauses 13,14,16 and 17 renumbered as Clauses 20,21,22 and 23.  
 Statute IX Exhibitions and Special Grants, Clause 3 amended.  
 Statute XIX Internal Regulations, Clause 3 amended. Statute XV-B inserted.

10 June 1974    12 February 1975      Statute XV-A Pensions (New Scheme), Clause 3 added.

12 September 1974    26 February 1975      Statute XXIV The Investment and Application of Capital Moneys and Management of Land, deleted and replaced by new Statute of same title.

16 April 1975    23 July 1975    Statute IV Fellows, Clauses 3 and 6 amended.  
 Statute VI The Fereday Fellowships, Clause 12 amended.  
 Statute XV Pensions, Clause 12A inserted.  
 Statute XVI Accounts and Audit, Clause 8 deleted.

7 June 1976    17 January 1977      Statute IV Fellows, Clause 1 amended.  
 Statute VIII The Scholars, Clauses 1 to 8 amended.

8 November 1976    30 March 1977      Statute XV Pensions, Clauses 2,4, 11 and 12 amended; Clause 13A inserted; Clause 17 amended.  
 Statute XV-B Staff Pension Fund, Clauses 2,3,4,5,6,7,8,9, 10,13 and 15 amended; Clause 15A inserted; Clauses 16, 13 amended.

23 May 1977    21 December 1977    Statute I Constitution, amended.  
 Statute VIII The Scholars, amended.

Statute XI The Senior Scholars, Clause 6 amended.

12 June 1978 25 July 1978 Statute IV Fellows, Clauses 3 and 11 amended.

Statute VIII The Scholars, Clause 23 amended.

Statute IX Exhibitions and Special Grants, Clause 7 amended.

Statute X The Casberd Trust, Clause 14 amended.

Statute XI The Senior Scholars, deleted and replaced by new Statute of same title.

31 March 1978 25 July 1978 Statute XV Pensions rescinded.

Statute XV-B Staff Pension Fund, rescinded.

Statute XV-C Fellows Pensions inserted.

Statute XV-D Staff Pensions inserted.

Statute XX Disposal of Revenue, Clause 4 amended.

9 July 1979 13 February 1980 Statute IV Election of Emeritus Fellows, Clause 11 sub-clause (b) amended.

Statute VIII Rawlinson Scholarships, new Clause 6 inserted.

11 May 1981 16 December 1981 Statute VI Fereday Fellowship, Clause 9 amended.

29 February 1988 26 July 1988 Statute IV Fellows, Clause 12 amended; Clause 13 added.

Statute V Officers of the College, Clause 11 amended.

23 May 1989 14 February 1990 Statute IV Fellows, Clause 11 sub-clause (b) amended, sub-clause (d) amended.

21 October 1993 26 July 1995 Statute III The President, Clauses 6 and 11 repealed.

By the University Commissioners Statute IV The Fellows, clause 10 amended.

Statute V Officers of the College, Clause 13 amended.

Statute VI The Fereday Fellowships, Clause 17 amended.

New Statute XV Academic Staff inserted.

Statute XXI The Visitor, new Clause 9 added.

17 July 1996 26 June 1997 Statute II The Governing Body, Clause 1, new sub-clause (f) added.

Statute IV Fellows, Clause 1 amended and sub-clause (viii) added; Clause 3 sub-clause (iv) amended and sub-clause (vi) repealed.

22 June 1999 8 February 2000 Statute III The President, Clause 5 amended.

AMENDING STATUTE MADE BY G.B.	APPROVED BY H.M. IN COUNCIL	PASSAGES AFFECTED
18 February 2004	9 February 2005	Statute IV Fellows, Clause 13 amended.
11 January 2012	10 July 2012	Statute III The President, Clause 2 amended and Clause 5 replaced; Statute IV Fellows, Clauses 12 and 13 repealed.

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## STATUTE I - CONSTITUTION

The College shall consist of a President, Fellows, and Scholars. In the construction of these Statutes the Fereday Fellows and Fellowships shall not be deemed to be included in any general provisions as to Fellows or Fellowships, and words importing the masculine shall include the feminine except where the context otherwise requires.

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## STATUTE II - THE GOVERNING BODY

### Governing Body

1. The Governing Body shall consist of the President and the Fellows of the College other than:

- (a) Supernumerary Fellows;
- (b) Fellows by Special Election;
- (c) Emeritus Fellows;
- (d) Junior Research Fellows;
- (e) Any holder of a Professorship allocated to the College who shall have been elected to his Professorship by a Board of Electors so constituted that the Governing Body shall not have had the right to nominate at least one elector thereon;
- (f) Research Fellows;

provided always that any Supernumerary Fellow or any Fellow by Special Election or any such holder of a Professorship as is referred to at (e) above shall be a member of the Governing Body if he shall have been coopted to its membership by the votes of not less than two-thirds of those present and voting at a meeting.

### Executive Council

2. The Governing Body shall have power to appoint an Executive Council, which shall consist of the President, members *ex officio*, and members elected by the Governing Body. The offices which shall entitle their holders to membership of the Executive Council *ex officio* and the powers of the Executive Council shall be such as the Governing Body may from time to time determine by By-laws made for this purpose.

## STATUTE III - THE PRESIDENT

### Electors

1. The election of the President shall be vested in the Fellows of the College being members of the Governing Body.

### Qualifications of Candidates

2. The Electors shall choose a person who, in their judgement, shall be most fit for the government of the College as a place of religion, learning, education, and research.

### Convening a Meeting

3. As soon as may be after the 31st January in any year in which it shall become known that a vacancy will occur on the 31st July in the office of President by retirement in accordance with the provisions of clause 5 of this Statute, or as soon as it shall have become known that a vacancy has occurred in the office of President for any other reason, the Vice-President, or in his absence the Senior Official Fellow in residence, within the meaning of Statute IV.9, shall convene a preliminary meeting of the Electors, and at such preliminary meeting a day and hour shall be appointed for a meeting to be held for the election of a President, and the Vice-President, or in his absence the Senior Official Fellow, shall convene a meeting of the Electors for that time. The day of election shall be not less than thirty nor more than sixty days after the date of such preliminary meeting; provided that, if the vacancy occur otherwise than in accordance with clause 5 of this Statute at any time between the 15th day of June and the 15th day of September, the election may be on any day within the first four weeks of the ensuing full Term.

### Method of Election

4. At the meeting for election, each of the Electors shall, without any nomination or proposal of candidates, write the name of the person for whom he votes, and shall hand the same to the Vice-President, or in his absence to the Senior Official Fellow present; and if, after the votes shall have been counted, it shall be found that any person has an absolute majority of the votes, such person shall be forthwith declared President; but if there be no absolute majority for any one person, a second vote shall be forthwith taken, and so on until an absolute majority shall have been obtained for some person. Provided that, if at four o'clock in the afternoon of that day no person shall have obtained an absolute majority, the said meeting shall stand adjourned till an hour not later than noon on the following day. At such adjourned meeting the electors shall proceed to vote as hereinbefore directed; but if no absolute majority of votes be obtained for any person before four o'clock in the afternoon, that person shall be deemed to be elected for whom, in the last scrutiny, the greatest number of electors shall have voted, even if such person shall not have obtained an absolute majority. If at such last scrutiny there be an equality of votes between two or more persons obtaining the largest number of the votes of those present, the Vice-President, or in his absence the Senior Official Fellow present, may give a second or casting vote; and if he shall decline to do so, the names of such two or more persons shall be submitted to the Visitor, whose decision shall be final.

### Term of Appointment

5. (1) Subject to the early termination pursuant to Statute XV, Part VII and to the provisions of sub-Clause (2), the President shall be appointed for a term not exceeding ten years and shall not be eligible for re-election.

(2) Either the President or the Governing Body shall be entitled to terminate the appointment at the end of an initial period of five years having given no less than 12 months' notice to the other, and in the latter case having conducted a review of process as specified in the By-laws.

6. (deleted)

#### Duties and Powers of the President

7. The President shall have pre-eminence and authority over all the members of the College, and all persons thereunto belonging, and shall superintend the discipline and education of the College, and cause all the members of the College, and persons thereunto belonging, to perform the duties of their respective offices or positions. All other members of the College, and persons thereunto belonging, shall obey the orders of the President, being lawful and consistent with the Statutes and By-laws of the College, in all matters relating to the discipline and education of the College, and the observance of the Statutes and By-laws thereof. The Governing Body shall have power to assign to the President on his appointment or at the next Stated General Meeting of the Governing Body such duties as it may think fit.

#### Residence

8. The president shall be required to reside in the College thirty weeks at least in each year, whereof six weeks at least shall be in each Term. But for any reasonable cause it shall be lawful for the Governing Body to dispense the President from residence for such period as it may think fit.

#### Emoluments

9. The President shall receive out of the Corporate Revenues of the College such annual stipend as the Governing Body subject to the consent of the Visitor shall determine. He shall also be paid annually from the Corporate Revenues of the College, as an allowance to meet the expenses of entertainment incurred by him by reason of his tenure of his office, such sum as the Governing Body shall from time to time determine; and he shall be entitled to the use of his lodgings, with the appurtenances, rent free, all rates, taxes, and necessary repairs being defrayed by the College.

#### President holding University Office

10. If, and so long as, the President shall hold the office of a professor in the University, or any paid office in the University, the annual emoluments of which shall exceed £750, the stipend, exclusive of all allowances, of the presidency may be reduced to such a sum as the Governing Body subject to the consent of the Visitor shall determine.

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## STATUTE IV - FELLOWS

#### Classes of Fellows: qualifications

1. All Fellows of the College shall be of one of the following eight classes:

## Professorial Fellows

(i) Professorial Fellows, who must be persons holding a University Professorship, a University Readership, or other University office which has been declared by any University Statute or Decree to qualify the holder for a Professorial Fellowship;

## Official Fellows

(ii) Official Fellows, who must be persons holding the office of Chaplain or any other office for the time existing in the College whether teaching, administrative or disciplinary;

## Fellows by Special Election

(iii) Fellows by Special Election, who must be either:

(a) University Lecturers, University Demonstrators, or Departmental Demonstrators appointed under the provisions of any University Statute or Decree in force for the time being; or

(b) Holders of other offices specified by University Statute or Decree as entitled to hold Fellowships; or

(c) Inter-collegiate Lecturers whose names were on 1st October 1973 on the Register of Faculty Lecturers kept by the Board of any Faculty;

## Senior Research Fellows

(iv) Senior Research Fellows, who must be persons who have done valuable work in letters, science, or education, or have attained special distinction in some branch of knowledge, and who shall undertake to perform some definite literary, scientific, or educational work in the College, or in the University, or (with the approval of the Governing Body) elsewhere; and such work shall be specified in the Resolution by which the Fellow is elected. A Senior Research Fellow shall be eligible to College offices, other than that of Tutor, under the same conditions as an Official Fellow;

## Junior Research Fellows

(v) Junior Research Fellows, who must be persons who in the opinion of the Governing Body are likely to do valuable work in some branch of letters or science or education and who shall undertake to pursue some course of higher study or research in the College or in the University or (with the approval of the Governing Body) elsewhere. No Junior Research Fellow may engage in teaching without the prior approval of the Governing Body, nor may the Governing Body authorise him to do so for more than a terminal average of six hours a week in any one academic year. After one year from his election such a Fellow shall be eligible to College offices, other than those of Tutor and Lecturer, under the same conditions as an Official Fellow;

## Emeritus Fellows

(vi) Emeritus Fellows elected before 1st October 1973;

Supernumerary Fellows

(vii) Supernumerary Fellows;

Research Fellows

(viii) Research Fellows.

Number of Fellows

2. Total unrestricted

(i) There shall be no restriction on the number of Fellows in the College, and it shall accordingly be lawful for the Governing Body to create fellowships of any class.

Professorial Fellows

(ii) The Professor of Arabic (Laudian), of Rural Economy (Sibthorpien) and of Forest Science, as well as the holders of any other Professorships which in addition to the aforementioned shall have been allocated to the College in accordance with the provisions of the University Statute made in this behalf by the Statutory Commissioners under the powers of the Universities of Oxford and Cambridge Act, 1923, shall be Professorial Fellows of the College.

Election and Tenure

3. Elections

(i) Except where this Statute otherwise expressly provides, Fellowships in the College shall be filled by election by the Governing Body.

Professorial Fellows

(ii) Professorial Fellows shall be required to pay the same College dues as other Fellows of the College.

Professorial Fellows: deprivation

(iii) A Professorial Fellow may be deprived of his Fellowship for the same causes and in the same manner as other Fellows.

Official Fellows: tenure

(iv) Every Official Fellow shall be elected for a term, not exceeding five years, to be determined by the Governing Body: such a term shall not be longer than the term for which he holds qualification under clause 1 (ii) of this Statute.

Official Fellows: re-eligibility

(v) Every Official Fellow shall be eligible for re-election, and at each re-election the Governing Body shall fix the term, not exceeding ten years, for which the Fellow is so re-elected.

Senior Research Fellows: tenure

(vi) Every Senior Research Fellow shall be elected for a term not exceeding three years and shall be eligible for re-election. He shall be subject to such conditions as regards his work and his residence within the College or the University or elsewhere as the Governing



Body may determine.

Junior Research Fellows: conditions of election

(vii) Every Junior Research Fellow shall be elected upon the condition of the Fellow undertaking during the whole term of his Fellowship, except as is provided by clause 1, sub-clause (v) of this Statute, to engage in advanced study approved from time to time by the Governing Body, and after he has satisfied the Governing Body of his capacity for such study either by examination or by submitting to them original work done by him or by other evidence.

Junior Research Fellows: tenure

(viii) Every Junior Research Fellow shall hold his Fellowship for three years and shall be eligible for re-election in special cases for one further year by a vote of two-thirds of the Governing Body present and voting, and for no further re-election as a Junior Research Fellow.

Provided that if the Governing Body shall give to any Junior Research Fellow leave of absence during which he receives no stipend or allowances, then the period or periods, not exceeding two years in all, for which the Junior Research Fellow has had such leave shall not count as part of his tenure of Fellowship.

Research Fellows: subjects of study

(ix) In electing Senior and Junior Research Fellows the Governing Body shall as far as possible pay regard to the claims of different subjects of study.

Senior Research Fellows: probation

(x) A Senior Research Fellow shall be on probation for the first four terms of his initial appointment so that unless his Fellowship is confirmed by the votes of not less than two-thirds of those present and voting at a meeting of the Governing Body at the end of the last of those four terms he shall have notice that the Governing Body does not intend to renew his Fellowship and he shall be so informed by the Governing Body by the end of the fourth term of his appointment; provided that it shall be lawful for the Governing Body, if it thinks fit, specially to exempt a Senior Research Fellow at the time of his election from such probationary period.

Fellows by Special Election and Supernumerary Fellows: conditions

(xi) Every Fellow by Special Election and every Supernumerary Fellow shall be elected upon such conditions and for such terms of years as the Governing Body shall determine.

Fellows by Special Election and Supernumerary Fellows: re-eligibility

(xii) Supernumerary Fellows and Fellows by Special Election shall be eligible for re-election.

Preliminaries to the election of a Fellow

(xiii) Before an election takes place to a Fellowship the duties of which include teaching, the College shall consult the board or boards of the appropriate faculty or faculties, or the appropriate Board of Studies, of the University.

## Emoluments, Grants and Allowances

## 4. Emoluments

(i) The emoluments of Official Fellows, Senior Research Fellows, Junior Research Fellows, Fellows by Special Election, and Supernumerary Fellows shall be such as the Governing Body shall in each case allocate to the holder.

## Special Grants

(ii) The Governing Body may make to any Fellow in any year a special grant of money to meet expenses which may be involved by the special nature of the research work upon which the Fellow is engaged.

## Dependent Children's Allowances

(iii) The Governing Body may, out of the Corporate Revenues of the College, make allowances for the benefit of each dependent child of an Official Fellow or of a Senior Research Fellow, subject to the following conditions:

(a) The allowance in respect of each child shall be at the rate of £50 per annum.

(b) Where an allowance is received by the Fellow from the University or from another College in respect of the same child, then the annual allowance paid by the College shall be such sum as together with the sum or sums paid by the University or other College will amount to £50.

(c) Allowances shall be payable from the 1st January in the year in which the child is born, or, in the event of the election of a Fellow who already has children, from the date of the commencement of his Fellowship.

(d) The allowance shall be granted for each dependent child who is below the age at which compulsory education ceases, or, being above that age, is receiving full-time education.

(e) The Governing Body reserves the right at its discretion to diminish, suspend or terminate any allowance.

(f) The Governing Body reserves the right to apply any allowance in the interests of the child as it may think fit.

(g) Allowances shall not be paid to any Fellow unless under the provisions of this Clause or under the regulations of a British University, Research Council, or comparable body, he was entitled to receive or was in receipt of such an allowance on 31st December 1964 and has remained continuously so entitled thereafter.

## Source of Emoluments

(iv) The financial emoluments attached to all Fellowships shall be provided out of the

## Corporate Revenues of the College.

## Surrender of Emoluments

(v) Any Fellow of the College who under these Statutes is entitled to any stipend may voluntarily surrender his right to such stipend, or part thereof, without thereby ceasing to be a Fellow.

## Resumption of Emoluments Surrendered

(vi) Any Fellow who has voluntarily surrendered his right to the whole or any part of his stipend under the preceding sub-clause may at any time resume such right by giving notice to the President in writing not less than one calendar month before any Stated General Meeting of the Governing Body, and the notice thereof shall be reported to the Stated General Meeting of the Governing Body and shall take effect from the date of that meeting.

## Academic Status: Obligation to proceed to Degrees

5. Every Fellow who holds, or is entitled to supplicate for, the degree of Bachelor of Arts, shall proceed as soon as possible to the degree of Master of Arts, or to some higher degree, if he does not already possess one or other of these degrees.

## Vacation of Fellowships

6. Fellows by Special Election, Professorial and Official Fellows: loss of qualification

(i) Every Fellow by Special Election and every Professorial or Official Fellow shall vacate his Fellowship if he ceases to hold the qualification in respect of which he was last elected.

## Research Fellowships: special grounds for vacation

(ii) Every Research Fellow, Senior or Junior, shall vacate his Fellowship, if, in the opinion of two-thirds of the members of the Governing Body present and voting at a meeting thereof, he shall engage upon work which is incompatible with the adequate pursuit of his research.

## Fellowships: general grounds for vacation

(iii) All Fellows of any class shall vacate their Fellowships on their admission to the Presidency of the College or the Headship of any other College or to a Fellowship (stipendiary or non-stipendiary) in any other College in the University, other than an-Honorary Fellowship, and all Fellows, other than those who hold their Fellowships under the provisions of clause 2, sub-clause (ii) of this Statute, shall vacate their Fellowships on accepting any paid office or engaging in any occupation either of which, in the opinion of the Governing Body, interferes with the discharge of their duties to the College.

## Fellows in Holy Orders

7. The Governing Body may, if it thinks fit, by a majority of those present and voting at any Stated General Meeting, and either with or without previous public notice or examination, elect to an Official Fellowship a person in Holy Orders of the Church of England, who appears to it eminently qualified to give religious instruction. Every such election shall be made subject to a condition requiring the person elected to conform to such requirements with respect to the performance of the duties of any College Office, or of

Divine Worship in the College, as the Governing Body may from time to time determine. Provided as follows:

(1) No election shall be made under this clause while there are two Fellows of the College elected under the same clause.

(2) If at any time there be no Fellow in Holy Orders of the Church of England giving religious instruction to the Undergraduate members of the College, then (subject to the foregoing proviso) an election shall (unless the Visitor shall for special reasons in a particular instance otherwise permit) on the next vacancy be made under this clause.

Every person elected under this clause shall be required, as a condition of retaining his Fellowship, to proceed to Priest's Orders within one year after his election, if he be not already in Priest's Orders at that time. But the Governing Body may in case of sickness or for other urgent cause grant a delay for a period not exceeding one year.

#### Residence

8. Every Fellow who holds a Fellowship associated with a teaching or administrative post in the College may be required to reside in rooms in College or in such other premises occupied by the College as may be determined by the Governing Body or on their behalf.

#### Seniority

9. The seniority which every person hereafter to be elected to a Fellowship shall hold and enjoy in the College shall be determined by the Governing Body at the time of his election, provided that the two senior Official Fellows shall always rank in seniority for all purposes next after the Vice-President.

#### Deprivation

10. If at any time it shall appear that any Fellow has been guilty of grave misconduct or immorality, or of contumacious disobedience to the Statutes or By-laws of the College, the President shall, upon the request of any three or more of the members of the Governing Body, or may if he think fit without such request, convene a meeting of the Governing Body for the consideration of the matter; and a majority of the Governing Body present at such meeting may present a petition to the Visitor, setting forth the circumstances of the case, and praying the Visitor to inquire into the truth of them; and the Visitor shall institute such inquiry accordingly. And, if upon such inquiry, it shall appear to the satisfaction of the Visitor that such Fellow has been guilty of grave misconduct or immorality, or of contumacious disobedience to the Statutes or By-laws of the College, the Visitor may deprive him of his Fellowship.

Provided that, subject to the provisions of clause 7(1) of Statute XV, nothing in this clause shall apply to any member of the academic staff to whom Statute XV applies.

#### Honorary Fellows and Emeritus Fellows

11. (a) It shall be lawful for the Governing Honorary Body, at Stated General Meetings, by the votes of not less than two-thirds of those present to elect and distinguish persons to Honorary Fellowships within the Emeritus College. Persons so

elected shall be termed Honorary Fellows.

- (b) It shall be lawful for the Governing Body, by the votes of not less than two-thirds of those present and voting, to elect to Emeritus Fellowships within the College persons who have held the Presidency of the College or have been Professorial Fellows, Official Fellows, Fellows by Special Election or Supernumerary Fellows. Persons so elected shall be termed Emeritus Fellows.
- (c) Honorary Fellows, and those Emeritus Fellows who may be elected after 1st October 1973, shall not be entitled to vote on any occasion as Fellows, but shall be entitled to enjoy such privileges and advantages as the Governing Body shall from time to time determine.
- (d) The conditions of eligibility to Honorary Fellowships and the conditions of eligibility to Emeritus Fellowships may be determined by the Governing Body from time to time.
- (e) The conditions of tenure of Honorary Fellowships and Emeritus Fellowships and the mode of election thereto may also be determined by the Governing Body from time to time.
- (f) Honorary Fellows and those Emeritus Fellows elected after 1st October 1973 shall not be counted among the Fellows of the College for the purposes of any provisions relating to the Fellows generally made in any Statute or By-law of the College or Resolution of the Governing Body.
- (g) Emeritus Fellows elected before 1st October 1973 shall hold their Fellowships on such terms and conditions and shall enjoy such rights and privileges as were provided by the Statutes of the College in force on 30th September 1972, or may be provided by Resolutions of the Governing Body passed from time to time for this purpose.

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## STATUTE V - OFFICERS OF THE COLLEGE

### Titles

1. The Officers of the College shall be the Vice-President, two Deans of Arts, a Bursar or Bursars, Tutors, Lecturers, and a Librarian or Librarians. If there are more Bursars than one, one of them shall be called the Principal Bursar.

### Power to Regulate Offices

2. The Governing Body, at Stated General Meetings, may from time to time institute such new offices as may be reasonably necessary for the better management of the affairs and estates of the College, and the instruction and discipline of its members; and may suppress any of such offices which may from time to time become unnecessary; and may assign to such new offices such reasonable stipends or emoluments as they shall think proper; and may from time to time regulate the conditions of tenure, and the powers, duties, and emoluments as well of such new offices as, subject to the provisions of these Statutes and within reasonable limits, of the existing offices.

### Election

3. The Officers of the College, with the exception of the Tutors and Lecturers, shall be elected by the Governing Body.

### Vice-President

4. The office of Vice-President shall always be held by a Fellow. No Fellow shall be eligible to be Vice-President who shall not be at least a Master of Arts of five years' standing. The Vice-President shall be elected annually.

### Vice-President: rank and powers

5. The Vice-President shall always rank next in precedence to the President, and shall in the absence or temporary incapacity of the President have power to do all the acts which the President is authorized or directed to do, as his representative.

### Vice-President: residence requirement

6. The Vice-President shall be required to reside within the University at least six weeks in each full Term; and if he fail to comply with this requirement, he shall ipso facto vacate his office, unless he shall have obtained special leave of absence from the Governing Body.

### Deans of Arts

7. The Senior and Junior Deans of Arts shall be Fellows of the College of whom at least one shall of pernoctate in College during Term unless the Governing Body shall otherwise determine. They shall be elected annually.

## Tutors and Lecturers

8. The number and stipends of Tutors and Lecturers shall be such as the Governing Body shall from time to time determine, provided that the number of Tutors shall never be less than four.

## Appointment of Tutors

9. The Tutors shall be appointed by the President, subject to confirmation by the Governing Body.

## Appointment of Lecturers

10. Lecturers shall be appointed by the Governing Body on the recommendation of the President and two other members of the Governing Body appointed for the purpose on each occasion by the Governing Body.

## Tenure

11. (i) No College Officer shall be appointed for a period exceeding ten years, but any College Officer may be re-appointed from time to time; provided always that no College Officer except a Bursar or, if there are more Bursars than one, a Principal Bursar, a Librarian and, if such Officer shall have been appointed, a Chaplain, may, save as is provided by paragraph (ii) of this Clause, continue to hold his office after the 30th September on which he attains, or next after his attainment of, the age of sixty-five years. No Bursar shall be re-appointed to his office after his attainment of the age of sixty-five years except in accordance with the provisions of Statute IV. 12(ii).

(ii) In its application to any College Officer whose tenure of his office began on or before 1st June 1985, or who holds a stipendiary university office or appointment tenable until the age of sixty-seven, paragraph (i) of this clause shall have effect as if the words 'sixty-seven' were substituted for the words 'sixty-five' wherever those words occur.

## Librarian

12. The Librarian or Librarians shall be elected annually.

## Deprivation

13. If any person holding an office within the College shall, in the opinion of the Governing Body, become incapable or negligent of his duties, or shall be guilty of grave misconduct, it shall be lawful for the Governing Body at any meeting to suspend him from office ad interim until the next Stated General Meeting; and at the next Stated General Meeting the case shall be considered, and the Governing Body may either reinstate him or deprive him of his office.

Provided that, subject to the provisions of clause 7(1) of Statute XV, nothing in this clause shall apply to the removal of any member of the academic staff to whom Statute XV applies.

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## STATUTE VI - THE FEREDAY FELLOWSHIPS

### Preamble

1. The Fellowships founded under the name of Fereday Fellowships to be annexed to and for ever enjoyed by the College of Saint John Baptist in the University of Oxford (hereinafter called the College) shall be a distinct foundation, subject to the provisions hereinafter contained.

In the following clauses the terms Fellow and Fellowship mean Fereday Fellow and Fereday Fellowship.

### Electors

2. The Electors to the Fellowships shall be the Governing Body of the College and the Fereday Fellows.

### Privileged Candidates

3. At every election the Electors shall observe the following rules:

(a) Every candidate who is of Kin to the Founder or who shall have been born or been educated for at least two years in the County of Stafford shall at all times be preferred to all other candidates, provided that the Electors shall be at liberty to reject any candidate though qualified as stated in this rule, if they think that such candidate is not likely to do credit to the College or to fulfil the obligations of the Fellowship as hereinafter stated.

(b) If at any election there shall be more candidates either of Kin to the Founder or of natives of the County of Stafford than there shall be vacancies, the vacancies shall, subject to rule (a), be filled by electing the candidate or candidates who, in the opinion of the Electors, shall be best qualified.

### Vacancy

4. Not more than four nor less than two months before the expiry of a Fellowship or within a convenient time after the occurrence of a vacancy for any reason other than efflux of time the Electors shall proceed to the election of a Fellow in accordance with clauses 5, 6, and 7.

### Publication of Vacancy (privileged candidates)

5. Notice of a vacancy shall be given by an advertisement which shall be inserted once at least in some one London newspaper or more, and also once at least in some newspaper having special or local circulation in the County of Stafford. It shall be stated that only persons who are Kin to the Founder or natives of the County of Stafford will be accepted as candidates.

### Publication of Vacancy (unprivileged candidates)

6. If as a result of applications received in accordance with clause 5, the Electors are unable to elect a Fellow from among the privileged candidates, they shall proceed to advertise the vacant Fellowship, or Fellowships, as open pro hac vice. And in this event it



shall not be necessary to advertise the vacancy in any London newspaper or in any newspaper having special or local circulation in the County of Stafford.

#### Examination

7. The Electors may examine the candidates in such subjects and in such manner as they shall determine; and, subject to the provisions of clauses 3, 5 and 6, that candidate shall be elected who after such examination shall appear to the Electors to be of the greatest merit and most fit to be a Fellow. Nothing in this clause shall affect the right of the Electors to dispense with such examination if they think fit to do so.

#### Postponement of Election

8. Whenever there shall not be any duly qualified candidate for a vacant Fellowship whom the Electors shall judge to be of sufficient merit for election, the election shall be postponed to a day to be fixed by the Electors for that purpose. Every such postponed election shall be held and conducted in the same manner, and after the same previous notice as if there had been no postponement.

#### Academic Qualification

9. No person, either privileged or unprivileged, shall be eligible for election unless he as in the opinion of the Electors likely to do valuable research work in some branch of letters or science or education and shall undertake to pursue some course of higher study or research in the College or in the University or (with the approval of the Electors) elsewhere.

#### Matriculation

10. Every candidate elected to a Fellowship, who is not at the time of election a member of the University of Oxford, shall be matriculated as soon as conveniently may be.

#### Obligation of Fellowship

11. Every Fellow shall undertake some course of special study or research approved by the Electors. The Electors may require every Fellow at certain periods, to be fixed by them at the time of the election, to furnish them with a report of his progress in his course of special study or research.

#### Tenure

12. Every Fellow shall hold his Fellowship for three years and shall be eligible for re-election in special cases for one further year by a vote of two-thirds of the Electors present and voting, and for no further re-election as a Fereday Fellow. Provided that if the Governing Body shall give to any Fereday Fellow leave of absence during which he receives no stipend or allowances, then the period or periods, not exceeding two years in all, for which he has had such leave shall not count as part of his tenure of his Fellowship.

#### Emoluments

13. The stipend of the Fellow shall be such sum as the Electors having regard to the resources available in the Fereday Trust Fund may from time to time determine. The said Stipend shall begin from the date of his election or matriculation whichever shall be the later to take place, and shall continue to be paid to the time at which the Fellow shall cease to hold his Fellowship.

#### Vacation of Fellowship

14. Every Fellow who shall become a Fellow of any College in the University of Oxford or of Cambridge shall thereupon vacate his Fellowship.

#### Rank and Privileges

15. Fellows shall enjoy all the rights and privileges of Fellows of the College; but they shall not be members of the Governing Body of the College, nor shall they have any right to rooms in the College.

#### Deprivation

16. If a Fellow is guilty of grave misconduct, or if the Electors are dissatisfied with the progress of his special study or research, he may be deprived of his Fellowship by the Electors.

#### Appeal to Visitor

17. It shall be lawful for a Fellow who has been deprived of his Fellowship by the Electors under clause 16 to appeal against such deprivation to the Visitor of the College; and it shall be lawful for the Visitor to adjudicate on such appeal and to disallow and annul such act or decision and to reverse or vary the sentence as he shall deem just.

Provided that, subject to the provisions of clause 7(1) of Statute XV, nothing in clause 16 or in this clause shall apply to any member of the academic staff to whom Statute XV applies.

#### Trustees

18. The Trustees of the property of the Foundation shall be the Governing Body of the College, and the property of the Foundation shall be invested in their names.

#### Accounts

19. The Bursar of the College shall keep on behalf of the Trustees an account of the Capital and Income of the Trust Property. This account shall be kept separate from the accounts of the College and shall be audited annually by the College auditor.

#### Surplus Income

20. Any surplus revenue, arising from a vacant Fellowship or otherwise, may at the discretion of the Trustees either be added to the capital fund until the income admits of the election of a second Fellow, or be used as income in making grants to Fellows to assist them in the prosecution of their research.

#### Repeal and Amendment

21. Any of the above clauses or any part or parts of the above clauses may be repealed or amended in like manner as any Statute or any part or parts of any Statute made for St. John's College within the meaning of the Universities of Oxford and Cambridge Act, 1923, Section 7, provided nevertheless that the consent of the Electors be obtained to such repeal or alteration.

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**STATUTE VII - BEQUESTS OF REVEREND T A WARREN AND MR J U POWELL**

1. Out of the revenue arising from the benefactions of Reverend T.A. Warren and Mr. J.U. Powell, a prize shall be paid to any member of the College in statu pupillari who attains a pass in the First Class in any University examination or who wins a prize in any College examination.
2. Prizes awarded under Clause 1 of this Statute shall be of such amounts as the Governing Body shall from time to time decide.
3. Any surplus left over after the obligations imposed by Clauses 1 and 2 of this Statute have been discharged may be used for the general purposes of the College.

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**STATUTE VIII - SCHOLARSHIPS, EXHIBITIONS, AND SPECIAL GRANTS****Scholarships and exhibitions**

1. Subject to the provision of clauses 2 and 3 hereof, the Governing Body shall have power from time to time at Stated General Meetings to make and vary By-laws providing for:
  - (a) the award of Scholarships and Exhibitions;
  - (b) the tenure and emoluments of such Scholarships and Exhibitions;
  - (c) the residence, discipline and conduct of Scholars and Exhibitioners;
  - (d) the enforcement of such By-laws by appropriate penalties, which may include the penalty of deprivation.

**Scholarships and exhibitions: terms of trusts**

2. In exercising the power conferred by Clause 1 hereof the Governing Body shall have regard to the terms of any trust binding upon the College.

**Scholarships and exhibitions: deprivation**

3. Any Scholar or Exhibitioner who shall be deprived of his Scholarship or Exhibition shall have such right of appeal to the Visitor as is hereinafter provided.

**Grants and Loans**

4. The Governing Body may make special grants or loans to persons, being already

members of the College, who are in need of financial assistance to enable them to prosecute their studies.

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## **STATUTE IX (deleted)**

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## **STATUTE X - THE CASBERD TRUST**

### Purpose

1. The income from the monies bequeathed to the College in trust by the late Reverend John Thomas Casberd shall be applied to the subvention of members of the College reading for an Honour School or engaged in advanced study or research.

### Number and Value of Scholarships

2. There shall be Scholarships known as the Casberd Scholarships, each of the annual value of £60 to be paid from the income of the Casberd Trust; provided always that it shall be within the power of the Governing Body to refrain from filling any Scholarship if no candidate of sufficient merit presents himself.

### Qualification of Candidates

3. Candidates for a Casberd Scholarship shall be matriculated members of the College who do not hold Entrance Scholarships, and they shall also be of such standing in the College as the Governing Body may for this purpose from time to time require.

### Election

4. Casberd Scholarships shall be filled by the Governing Body in the first instance in all cases after examination, which examination shall not be one held with a view to the election of Entrance Scholars or Exhibitioners; but a Casberd Scholar whose Scholarship has expired by lapse of time shall be eligible for reelection with or without examination, provided that he fulfils the conditions of clauses 1 and 5 of this Statute.

### Tenure

5. The tenure of Casberd Scholarships shall be for such a period not less than one year as the Governing Body may at the time of the election determine, provided that a Scholar shall always vacate his Scholarship on ceasing to keep residence (unless the Governing Body shall specially have dispensed him from the effect of this regulation), or on being married, or on being elected to a Fellowship or Scholarship in this or any other College in this or any other University.

### Surrender of Emoluments

6. Any Casberd Scholar may relinquish the whole of the pecuniary emoluments, and by so doing he shall not lose the status of Casberd Scholar.

### University Charges

7. It shall be lawful for the Governing Body to charge the income of the Trust with all

payments to the University incurred by the College through the existence of this Trust and with the cost of its administration.

#### Exhibitions and Grants

8. The Governing Body shall be empowered out of the residue from the income of the Trust, after money has been provided for the payment of such Casberd Scholars as may from time to time exist, and for the discharge of such obligations as are imposed by clause 7 of this Statute, to award Exhibitions and to make grants or give prizes at their discretion to Undergraduates who do meritorious work in any College examination.

#### Emoluments of Exhibitioners

9. The annual value of Casberd Exhibitions shall be £40.

#### Exhibitioners: election and tenure

10. Election to, and tenure of, Exhibitions awarded under clause 8 of this Statute shall be regulated by the same provisions as those set out for Casberd Scholarships in clauses 3, 4, 5, and 6 of this Statute.

#### Residence During Vacation

11. A Scholar who resides in College for the purpose of study with the consent of the Governing Body during any part of any vacation shall be entitled during that period to rooms in College at the expense of the Casberd Trust free of rent, rates, and taxes.

#### Liability to Charges

12. Except as provided by clause 11 of this Statute, every Scholar and Exhibitioner shall be liable to the same charges as other members of the College in statu pupillari.

#### Value of Grants

13. It shall be lawful for the Governing Body to make a Casberd Scholar or Exhibitioner out of the income of the Casberd Trust a special grant in manner similar to that prescribed for other members of the College in Statute IX, clause 8.

#### Discipline

14. The Governing Body may make and vary regulations respecting the residence of Scholars and Exhibitioners within the University and respecting the mode in which and the conditions under which leave of absence may be granted to any Scholar or Exhibitioner; and may enforce obedience to such regulations and the discipline and good conduct of the Scholar or Exhibitioner by any penalty provided for in such regulations. The Governing Body shall have power to deprive a Scholar or Exhibitioner of his Scholarship or Exhibition subject to such appeal to the Visitor as is hereinafter provided.

#### Surplus Income

15. Any surplus from the income of the Casberd Trust which may remain after all the charges authorised hereinbefore have been met may be used by the Governing Body for the award of further Scholarships, or the making of grants or loans for educational purposes; provided that no grant or loan shall be made to any person who is not at the time of its receipt a matriculated member of the College.

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## STATUTE XI - THE SENIOR SCHOLARS

### Eligibility

1. The Governing Body may elect to a Senior Scholarship any graduate of the University of Oxford or some other University who satisfies such conditions of eligibility as the Governing Body may determine.

### Qualifications

2. Before making an election to a Senior Scholarship the Governing Body shall enquire into the qualification of candidates either by examination or otherwise as it may on each occasion decide.

### Tenure

3. The tenure of each Senior Scholar shall be for not more than three years, and he shall receive from the Corporate Revenue of the College such emoluments, and enjoy such other privileges, as the Governing Body may determine in respect thereof, account being from time to time taken of any office, employment, scholarship, or other award that he may hold.

### Evidence of Progress

4. At such intervals as the Governing Body may require each Senior Scholar shall provide the Governing Body with evidence of the progress he has made; and in the event of his progress seeming to it unsatisfactory the Governing Body may, if it thinks fit, deprive him of his Scholarship forthwith.

### Vacation of Scholarship

5. A Senior Scholar shall vacate his Senior Scholarship if found guilty by the Governing Body of grave misconduct; or if he accepts office or employment which in the opinion of the Governing Body is inconsistent with his duties as a Senior Scholar.

### Emoluments

6. The annual emoluments of every Senior Scholar shall be paid in four equal portions at the beginning of the months of October, January, April and July. Every Senior Scholar shall, unless the Governing Body shall otherwise determine, vacate his Scholarship on completion of the course of study or research for the pursuit of which he was elected, or on ceasing to keep residence according to the Statutes of the University, unless he shall have been specially dispensed by the Governing Body from the necessity of keeping such residence.

### Residence and Discipline

7. The Governing Body may make and vary regulations respecting the residence of Senior Scholars within the University, and respecting the mode in which and the conditions under which leave of absence may be granted to any Senior Scholar; and may enforce obedience to such regulations and the discipline and good conduct of the Senior Scholar by any penalty provided for in such regulations. The Governing Body shall have power to

deprive a Senior Scholar of his Senior Scholarship, subject to such appeal to the Visitor as is hereinafter provided.

#### John Edward Raphael Senior Scholarship

8. The income of the trust established by the will of Harriette Elizabeth Raphael, who died on 14 December 1930, shall be used for the provision of a John Edward Raphael Senior Scholarship, the conditions of tenure of which shall be in accordance with the preceding clauses of this Statute, and election to which shall be made by the Governing Body from time to time as the state of the funds shall permit in accordance therewith.

#### Merchant Taylors' Senior Scholarship

9. The Governing Body may from time to time elect to a Merchant Taylors' Senior Scholarship a member of the University who, having been educated at Merchant Taylors' School for the two years at least preceding his matriculation, shall have passed all the examinations required for the Degree of Bachelor of Arts. Election to and the conditions of tenure of a Merchant Taylors' Senior Scholarship shall in all other respects be in accordance with clauses 1 to 7 of this Statute.

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## **STATUTE XII - CHAPEL SERVICES AND RELIGIOUS INSTRUCTION**

#### Chapel Services

1. The Governing Body shall make regulations for the daily performance of Divine Worship in the College Chapel according to the use of the Church of England, during full Term and at such other times as it shall think proper; and it may vary such regulations from time to time as it may deem expedient for the benefit of the College as a place of religion. But such regulations shall be made and varied at Stated General Meetings only. Subject to the above provisions the ordering of all services in the College Chapel shall rest with the Governing Body.

#### Religious Instruction

2. The Governing Body shall always provide that some person in Holy Orders of the Church of England be prepared to give advice and instruction in religious matters to any member of the College in statu pupillari who may desire it.

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## **STATUTE XIII - BEQUESTS OF SIR WILLIAM PADDY AND DR. BUCKERIDGE**

#### Paddy Scholarship

1. Out of the revenue arising from the benefactions of Sir William Paddy and Dr. Buckeridge shall first be paid the emoluments of any persons whom the Governing Body may from time to time elect to Paddy Scholarships.

#### Expenses of Chapel Services

2. From the sum remaining after the charge required by Clause I of this Statute has been met, there shall be set aside each year such an amount as may be needed to cover the emoluments of any person whom the Governing Body may from time to time appoint to be the Organist of the College, and such other expenses as may be incurred in respect of the services in the College Chapel and the appointments thereof.

#### Residue

3. Any surplus left over after the obligations imposed by the preceding clauses of this Statute have been discharged may be used for the making of grants or loans as provided for in Clause 4 of Statute VIII.

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## **STATUTE XIV - TUITION**

#### Courses of Instruction

1. The Governing Body shall provide courses of instruction for the members of the College in statu pupillari during at least twenty-four weeks in the academical year, exclusive of the time devoted to any College examinations.

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## **STATUTE XV - ACADEMIC STAFF**

### **PART I - CONSTRUCTION APPLICATION AND INTERPRETATION**

1. This Statute and any By-law made under this Statute shall be construed in every case to give effect to the following guiding principles, that is to say:

- (a) to ensure that members of the academic staff of the College have freedom within the law to question and test received wisdom, and to put forward new ideas and controversial or unpopular opinions, without placing themselves in jeopardy of losing their jobs or privileges;
- (b) to enable the College to provide education, to promote learning, and to engage in research efficiently and economically; and
- (c) to apply the principles of justice and fairness.

2. No provision in Part II, Part III, Part IV or Part VII of this Statute shall enable any member of the academic staff to be dismissed unless the reason for the dismissal may in the circumstances (including the size and administrative resources of the College) reasonably be treated as a sufficient reason for dismissal.



### Application

3. (1) This Statute shall apply -

(a) to any person holding a College Office designated by the Governing Body as one to which this Statute applies;

(b) to any person employed by the College to carry out teaching or research save for those holding appointments which have been excluded by the Governing Body from the scope of this Statute on the ground that the duties in that regard are only of a limited nature; and

(c) to the President, to the extent and in the manner set out in Part VII of this Statute.

(2) In this Statute any reference to "a member of the academic staff" is a reference to a person to whom this Statute applies.

### INTERPRETATION

#### Meaning of "dismissal"

4. In this Statute "dismiss" and "dismissal" mean dismissal of a member of the academic staff and -

(a) include remove or, as the case may be, removal from office; and

(b) in relation to employment under a contract, shall be construed in accordance with section 55 of the Employment Protection (Consolidation) Act 1978.

#### Meaning of "good cause"

5. (1) removal from office of a member of the academic staff, being in any case a reason which is related to conduct or to capability or qualifications for performing work of the kind which the member of the academic staff concerned was appointed or employed to do, means:

(a) conviction for an offence which may be deemed by an Academic Disciplinary Committee appointed under Part III to be such as to render the person convicted unfit for the execution of the duties of the office or employment as a member of the academic staff; or

(b) conduct of an immoral, scandalous or disgraceful nature incompatible with the duties of the office or employment; or

(c) conduct constituting failure or persistent refusal or neglect or inability to perform the duties or comply with the conditions of office; or

- (d) wilful disruption of the activities of the College; or
  - (e) wilful disobedience of any of the Statutes or Bylaws of the College in force for the time being; or
  - (f) physical or mental incapacity established under Part IV.
- (2) In this clause -
- (a) "capability", in relation to such a member, means capability assessed by reference to skill, aptitude, health or any other physical or mental quality; and
  - (b) "qualifications", in relation to such a member, means any degree, diploma or other academic, technical or professional qualification relevant to the office or position held by that member.

#### Meaning of "redundancy"

6. For the purposes of this Statute dismissal shall be taken to be a dismissal by reason of redundancy if it is attributable wholly or mainly to:

- (a) the fact that the College has ceased, or intends to cease, to carry on the activity for the purposes of which the person concerned was appointed or employed or has ceased, or intends to cease, to carry on that activity in the place in which the member concerned worked; or
- (b) the fact that the requirements of that activity for members of the academic staff of the College to carry out work of a particular kind in that place have ceased or diminished or are expected to cease or diminish.

#### Incidental, supplementary and transitional matter

7. (1) In any case of conflict, the provisions of this Statute shall prevail over those of any other Statute of the College in force on the date on which the instrument making these modifications was approved under subsection (9) of section 204 of the Education Reform Act 1988, and over those of any By-law, and the provisions of any By-law made under this Statute shall prevail over those of any By-law made under such other Statutes:

Provided that Part III, Part IV and Part VII of this Statute shall not apply in relation to anything done or omitted to be done before the date on which the instrument making these modifications was approved under subsection (9) of section 204 of the Education Reform Act 1988.

Provided also that disciplinary proceedings in relation to anything done or omitted to be done before that date may continue or be instituted after that date under the relevant College Statutes in force before that date.

- (2) Nothing in any appointment made, or contract entered into, shall be construed as

overriding or excluding any provision made by this Statute concerning the dismissal of a member of the academic staff of the College by reason of redundancy or for good cause:

Provided that this shall not invalidate any waiver made under section 142 of the Employment Protection (Consolidation) Act 1978.

(3) For the avoidance of doubt it is hereby declared that nothing in Part III shall be construed as affecting the Statutes and By-laws of the College concerning re-election on the expiry of a fixed term of a Fellowship.

(4) In any case where an officer of the College or any person designated to perform any duties or exercise any powers under this Statute, and that officer or person is himself involved in the matter in question, the Governing Body may appoint an alternate to act in his place under procedures prescribed by By-laws made under this Statute.

(5) Nothing in any other Statute shall enable the Governing Body to delegate its power to reach a decision under clause 10(2).

(6) No one shall sit as a member of any of the bodies established under this Statute, and no one shall be present at a meeting of such body when the body is considering its decision or discussing a point of procedure, except as provided by this Statute or by By-laws made under this Statute.

(7) In this Statute references to numbered Parts, clauses, and sub-clauses are references to Parts, clauses, and sub-clauses so numbered in this Statute.

## **PART II - REDUNDANCY**

### **Purpose of Part II**

8. This Part enables the Governing Body, as the appropriate body, to dismiss any member of the academic staff by reason of redundancy.

### **Exclusion from Part II of persons appointed or promoted before 20th November 1987**

9. (1) Nothing in this Part shall prejudice, alter or affect any rights, powers or duties of the College or apply in relation to a person unless:

(a) his appointment is made, or his contract of employment is entered into, on or after 20th November 1987; or

(b) he is promoted on or after that date.

(2) For the purposes of this clause in relation to a person, a reference to an appointment made or a contract entered into on or after 20th November 1987 or to promotion on or after that date shall be construed in accordance with subsections (3) to (6) of section 204 of the

Education Reform Act 1988.

The Appropriate body

10. (1) The Governing Body shall be the appropriate body for the purposes of this Part.

(2) This clause applies where the Governing Body has decided that there should be a reduction in the academic staff:

(a) of the College as a whole; or

(b) of any area of academic work within the College by way of redundancy.

11. (1) Where the Governing Body has reached a decision under clause 10(2):

(a) it may itself decide to select the requisite members of the academic staff for dismissal by reason of redundancy if such a course satisfies the guiding principles set out in clause 1; or

(b) it shall appoint a Redundancy Committee to be constituted in accordance with sub-clause (3) of this clause to give effect to its decision by such date as it may specify and for that purpose

(i) to select and recommend the requisite members of the academic staff for dismissal by reason of redundancy; and

(ii) to report their recommendations to the Governing Body.

(2) The Governing Body shall either approve any selection recommendation made under sub-clause (1)(b)(i), or shall remit it to the Redundancy Committee for further consideration in accordance with its further directions.

(3) A Redundancy Committee appointed by the Governing Body shall comprise:

(a) a Chairman; and

(b) two Fellows, not being persons employed by the College; and

(c) two members of the academic staff.

(4) A member of the academic staff shall not be selected for dismissal under this clause unless he has been afforded a reasonable opportunity to make representations.

Notices of intended dismissal

12. (1) Where the Governing Body has either itself made a selection or has approved a selection recommendation made by the Redundancy Committee under clause 11(1) it may authorise an officer of the College as its delegate to dismiss any member of the academic staff so selected.
- (2) Each member of the academic staff selected shall be given separate notice of the selection approved by the Governing Body.
- (3) Each separate notice shall sufficiently identify the circumstances which have satisfied the Governing Body that the intended dismissal is reasonable and in particular shall include:
- (a) a summary of the action taken by the Governing Body under this Part;
  - (b) an account of the selection processes used;
  - (c) a reference to the rights of the person notified to appeal against the notice and to the time within which any such appeal is to be lodged under Part V (Appeals); and
  - (d) a statement as to when the intended dismissal is to take effect.

### **PART III - DISCIPLINE, DISMISSAL AND REMOVAL FROM OFFICE**

#### Disciplinary Procedures

13. (1) If the conduct or performance of a member of the academic staff does not meet acceptable standards, but does not constitute sufficient cause for dismissal, an oral warning may be given by the President who shall keep a note of the matter. The member of the academic staff concerned shall be informed of the reasons for the warning; that it constitutes the first stage of the disciplinary procedure; and that a right of appeal exists under this clause. An oral warning shall be disregarded for disciplinary purposes after 12 months.
- (2) If the offence is a serious one, or if a further offence occurs, a written warning may be given by the President, who shall keep a copy of the warning. The member of the academic staff concerned shall be informed of the reason for the warning; the improvement required and the time within which that must be achieved; that charges may be instituted under clause 14 of this Statute if there is no satisfactory improvement; and that a right of appeal exists under this clause. A written warning shall be disregarded for disciplinary purposes after 2 years.
- (3) A member of the academic staff who wishes to appeal against a disciplinary warning given under this clause shall inform the President within two weeks. A Grievance Committee appointed under Part VI of this Statute shall hear the appeal and the Committee's decision shall be final.

## Preliminary examination of serious disciplinary matters

14. (1) If there has been no satisfactory improvement following a written warning given under clause 13(2) of this Statute, or in any case where it is alleged that conduct or performance may constitute good cause for dismissal or removal from office, a complaint seeking the institution of charges to be heard by an Academic Disciplinary Committee appointed under clause 16 may be made to the President.

(2) To enable the President to deal fairly with any complaint brought to his attention under sub-clause (1) he shall institute such enquiries (if any) as appear to him to be necessary.

(3) If it appears to the President (whether on receipt of a complaint or otherwise) that there are grounds for believing that the conduct or performance of a member of the academic staff of the College could constitute good cause for dismissal, he shall write to the person concerned inviting comment in writing and, if he considers that the College might otherwise suffer significant harm, may, at this stage or at any stage prior to the conclusion of any hearing by an Academic Disciplinary Committee appointed under clause 15 of this Statute, suspend the person concerned from the performance of his duties without loss of emoluments.

(4) As soon as may be following the comments (if any), or in any event not later than twenty-eight days after they were invited, the President shall consider the matter in the light of all the available evidence and may dismiss the matter summarily, or issue a formal warning to the person concerned, or direct that the matter be considered by an Academic Disciplinary Committee appointed under clause 15.

15. If the President has directed that the matter is to be considered by an Academic Disciplinary Committee, he shall request the Governing Body to appoint such a committee to hear the charge or charges and to determine whether the conduct or performance of the person concerned constitutes good cause for dismissal or otherwise constitutes a serious complaint relating to his appointment or employment, and to make recommendations concerning the action (if any) to be taken as a result of the Committee's findings. Pending the consideration of such recommendations, the President, after consulting the Governing Body, may suspend the person charged from the performance of his duties without loss of emoluments.

16 (1) An Academic Disciplinary Committee appointed by the Governing Body shall comprise:

- (a) a Chairman; and
- (b) one Fellow who is not a member of the academic staff; and
- (c) one other Fellow who may be a member of the academic staff.

(2) In selecting members of the panel for appointment as members of an Academic

Disciplinary Committee, the Governing Body shall exclude the person charged, and any person who has been involved in or associated with the making of the complaint or any part of it, or who has been involved in any preliminary hearing or investigation.

17. (1) When an Academic Disciplinary Committee has been appointed, the Governing Body shall instruct a solicitor or other suitable person to formulate a charge or charges and to present, or arrange for the presentation of, the charges before the Academic Disciplinary Committee.

(2) It shall be the duty of the person formulating the charge or charges:

(a) to forward the charge or charges to the Academic Disciplinary Committee and to the member of the academic staff concerned, together with the other documents therein specified and a list of all witnesses the College proposes to call, with statements containing the evidence they are expected to give; and

(b) to make any necessary administrative arrangements for the summoning of witnesses, the production of documents and generally for the proper presentation of the case before the Academic Disciplinary Committee.

18. The procedure to be followed in respect of the preparation, hearing, and determination of charges by an Academic Disciplinary Committee shall be prescribed by By-laws made under this Statute. Such By-laws shall ensure:

(a) that the person charged is entitled to be represented by another person, whether such person is legally qualified or not, in connection with and at any hearing of charges by an Academic Disciplinary Committee;

(b) that a charge shall not be determined without an oral hearing at which the person charged and any person appointed to represent him are entitled to be present;

(c) that witnesses may be called, both on behalf of the person charged and by the person presenting the charge, and may be questioned concerning any relevant evidence;

(d) that no new witness or documentary evidence may be introduced by the person presenting the charge without the Committee's consent, which shall not be given save for good reason, and that if late introduction is allowed, the member of the academic staff shall be allowed an adjournment sufficient to allow him to consider and respond to the new evidence;

(e) that any charge is heard and determined as expeditiously as is reasonably practicable.

Notification of Academic Disciplinary Committee decisions

19. (1) An Academic Disciplinary Committee shall send its decision on any charge referred to it (together with its findings of fact and the reasons for its decision regarding that

charge and its recommendations, if any, as to the appropriate penalty) to the President, the person charged, the person presenting the charge and any person who shall have been added as a party by the Academic Disciplinary Committee.

(2) An Academic Disciplinary Committee shall draw attention to the period of time within which any appeal should be made by ensuring that a copy of Part V of this Statute (Appeals) accompanies each copy of its decision sent to a party to the proceedings under this clause.

Powers of the appropriate officer where charges are upheld by the Academic Disciplinary Committee

20. (1) Where the charge or charges are upheld and the Academic Disciplinary Committee finds good cause and recommends dismissal or removal from office, but in no other case, the President shall decide whether or not to dismiss the person concerned. If he decides to accept the Academic Disciplinary Committee's recommendation he may forthwith dismiss that person.

(2) In any case where the charge or charges are upheld, other than where the President has decided under sub-clause (1) to dismiss the person concerned, the action available to the President, after consulting the Governing Body, (not comprising a greater penalty than that recommended by the Academic Disciplinary Committee) shall be:

- (a) to discuss the issues raised with the person concerned; or
- (b) to advise the person concerned, about his future conduct; or
- (c) to warn the person concerned; or
- (d) to suspend the person concerned for such period as the President shall think fair and reasonable, provided that the suspension shall not extend beyond three months after the date on which the Governing Body shall have considered the Academic Disciplinary Committee's decision, provided that no suspension without pay may be ordered unless the terms of the contract of employment of the person concerned contains provisions expressly entitling the President to impose such a penalty; or
- (e) any combination of any of the above or such further or other action under the member's contract of employment or terms of appointment as appears fair and reasonable in all the circumstances of the case.

Appropriate Officers

21. (1) The President shall be the appropriate officer to exercise the powers conferred by clause 20 but he may appoint a delegate to exercise those powers.

(2) Any action taken by the President or his delegate shall be confirmed in writing.



**PART IV - REMOVAL FOR INCAPACITY ON MEDICAL GROUNDS**

22. (1) This Part makes separate provision for the assessment of incapacity on medical grounds as a good cause for dismissal or removal from office.

(2) In this Part references to medical grounds are references to capability assessed by reference to health or any other physical or mental quality.

(3) In this Part references to the appropriate officer are references to the President or an officer whom he may appoint to act as his delegate to perform the relevant act.

(4) In this Part references to the member of the academic staff for the purposes of notification, giving consent, agreement, nomination or providing evidence include, in cases where the nature of the alleged disability so requires, a responsible relative or friend or other person with authority to act on behalf of that member in addition to (or instead of) that member.

23. (1) Where it appears to the President that the removal of a member of the academic staff on medical grounds should be considered, the President -

(a) shall inform the member accordingly; and

(b) may, if the member agrees or if the President considers that the College might otherwise suffer significant harm, suspend the member from duty without loss of pay; and

(c) shall notify the member in writing that it is proposed to make an application to the member's doctor for a medical report and shall seek the member's consent in writing in accordance with the requirements of the Access to Medical Reports Act 1988.

(2) If the member elects to apply for early retirement on medical grounds he shall be allowed to do so and the College shall meet the reasonable costs of any medical opinion required.

(3) If the member does not elect to apply for early retirement on medical grounds the President shall refer the case in confidence, with any supporting medical and other evidence (including any such evidence submitted by the member), to a Medical Board comprising one person nominated by the Governing Body; one person nominated by the member concerned or, in default of the latter nomination, by the President; and a medically qualified chairman jointly agreed by the Governing Body and the member or, in default of agreement, to be nominated by the President of the Royal College of Physicians.

(4) The Board may require the member concerned to undergo medical examination at the College's expense.

(5) The procedure to be followed in respect of the preparation, hearing and determination

of a case by a Medical Board under this Part shall be prescribed by By-laws made under this sub-clause. Such By-laws shall ensure:

- (a) that the member concerned is entitled to be represented by another person, whether such person is legally qualified or not, in connection with and at any hearing by the Board;
- (b) that a case shall not be determined without an oral hearing at which the person charged and any person appointed to represent him are entitled to be present;
- (c) that witnesses may be called and may be questioned concerning any relevant evidence; and
- (d) that the case is heard and determined as expeditiously as is reasonably practicable.

#### Termination of Employment

24. (1) If the Board determines that the member shall be required to retire on medical grounds, the President shall consult the Governing Body and may terminate the employment of the member concerned on those medical grounds.

(2) Any action taken by the President or his deputy shall be confirmed in writing and notified to the Governing Body.

### **PART V - APPEALS**

#### Purpose of Part V

25. This Part establishes procedures for hearing and determining appeals by members of the academic staff who are dismissed or under notice of dismissal or who are otherwise disciplined.

#### Application and interpretation of Part V

26. (1) This Part applies:

- (a) to appeals against the decisions of the Governing Body as the appropriate body (or of a delegate of that body) to dismiss in the exercise of its powers under Part II;
- (b) to appeals arising in any proceedings, or out of any decision reached, under Part III other than appeals under clause 13 (Appeals against disciplinary warnings);
- (c) to appeals against dismissal otherwise than in pursuance of Part II or Part III;
- (d) to appeals against disciplinary action otherwise than in pursuance of Part III;
- (e) to appeals against any decisions reached under Part IV; and

(f) to appeals against any decision reached under Part VII and "appeal" and "appellant" shall be construed accordingly.

(2) No appeal shall however lie against:

(a) a decision of the Governing Body under clause 10 (2);

(b) the findings of fact of an Academic Disciplinary Committee under Part III, or of a Tribunal under Part VII save on legal grounds or save where, with the consent of the person or persons hearing the appeal, fresh evidence is called on behalf of the appellant at that hearing;

(c) any medical finding by a Board set up under clause 23(3) save on legal grounds or save where, with the consent of the person or persons appointed, fresh evidence is called on behalf of the appellant at that hearing.

(3) In this Part references to "the person appointed" are references to the person appointed by the Governing Body under clause 29 to hear and determine the relevant appeal.

(4) The parties to an appeal shall be the appellant and the College Secretary and any other person added as a party at the direction of the person appointed.

#### Institution of Appeals

27. A member of the academic staff shall institute an appeal by serving on the President, within the time allowed under clause 28, notice in writing setting out the grounds of the appeal.

#### Time for appealing and notices of appeal

28. (1) A notice of appeal shall be served within 28 days of the date on which the document recording the decision appealed from was sent to the appellant or such longer period, if any, as the person appointed may determine under sub-clause (3).

(2) The President shall bring any notice of appeal received (and the date when it was served) to the attention of the Governing Body and shall inform the appellant that he has done so.

(3) Where the notice of appeal was served on the Governing Body outside the 28 day period the person appointed under clause 29 shall not permit the appeal to proceed unless he considers that justice and fairness so require in the circumstances of the case.

#### Persons appointed to hear and determine appeals

29. (1) Where an appeal is instituted under this Part the Governing Body shall appoint a person described in sub-clause (2) to hear and determine that appeal.

- (2) The persons described in this sub-clause are:
- (a) the person who is the Visitor; or
  - (b) persons not employed by the College holding, or having held, judicial office or being barristers or solicitors of at least ten years' standing.
- (3) The person appointed shall sit alone unless he considers that justice and fairness will best be served by sitting with two other persons.
- (4) The other persons who may sit with the person appointed shall be:
- (a) one Fellow who is not a member of the academic staff; and
  - (b) one other person who is a member of the academic staff.

Provisions concerning appeal procedures and towers

30. (1) The procedure to be followed in respect of the preparation, consolidation, hearing and determination of appeals shall be that set out in By-laws made under this clause.
- (2) Without prejudice to the generality of the foregoing such By-laws shall ensure:
- (a) that an appellant is entitled to be represented by another person, whether such person be legally qualified or not, in connection with and at any hearing of his appeal;
  - (b) that an appeal shall not be determined without an oral hearing at which the appellant, and any person appointed by him to represent him are entitled to be present and, with the consent of the person or persons hearing the appeal, to call witnesses;
  - (c) that full and sufficient provision is made for postponements, adjournments, dismissal of the appeal for want of prosecution and for the correction of accidental errors; and
  - (d) that the person appointed may set appropriate time limits for each stage (including the hearing itself) to the intent that any appeal shall be heard and determined as expeditiously as reasonably practicable.
- (3) The person or persons hearing the appeal may allow or dismiss an appeal in whole or in part and, without prejudice to the foregoing, may:
- (a) remit an appeal from a decision under Part II to the Governing Body as the appropriate body (or any issue arising in the course of such an appeal) for further consideration as the person or persons hearing the appeal may direct; or
  - (b) remit an appeal arising under Part III for rehearing by a differently constituted

Academic Disciplinary Committee to be appointed under that Part; or

- (c) remit an appeal from a decision of the appropriate officer under Part IV for further consideration as the person or persons hearing the appeal may direct; or
- (d) remit an appeal by the President arising under Part VII of this Statute for re-hearing or reconsideration by the same or by a differently constituted Tribunal to be appointed under that Part; or
- (e) substitute any lesser alternative penalty that would have been open to the appropriate officer following the finding by the Academic Disciplinary Committee which heard and pronounced upon the original charge or charges.

#### Notification of decisions

31. The person appointed shall send the reasoned decision, including any decision reached in exercise of his powers under clause 30(3)(a), (b), (c) or (d), on any appeal together with any findings of fact different from those come to by the Governing Body as the appropriate body under Part II or by the Academic Disciplinary Committee under Part III or of the Board under

Part IV or of the Tribunal appointed under Part VII, as the case may be, to the President and to the parties to the appeal.

## **PART VI - GRIEVANCE PROCEDURES**

#### Purpose of Part VI

32. The aim of this Part is to settle or redress individual grievances promptly, fairly and, so far as may be, within the relevant area by methods acceptable to all parties.

#### Application

33. The grievances to which this Part applies are ones by members of the academic staff concerning their appointments or employment where those grievances relate:

- (a) to matters affecting themselves as individuals; or
- (b) to matters affecting their personal dealings or relationships with other staff of the College,

not being matters for which express provision is made elsewhere in this Statute.

#### Exclusions and Informal Procedures

34. (1) If other remedies within the relevant area have been exhausted the member of the academic staff may raise the matter with the President.

(2) If it appears to the President that the matter has been finally determined under Part III, IV or V or that the grievance is trivial or invalid, he may dismiss it summarily, or take no action upon it. If it so appears to the President he shall inform the member and the Governing Body accordingly.

(3) If the President is satisfied that the subject matter of the grievance could properly be considered with (or form the whole or any part of):

- (a) a complaint under Part III;
- (b) a determination under Part IV; or
- (c) an appeal under Part V

he shall defer action upon it under this Part until the relevant complaint, determination or appeal has been heard or the time for instituting it has passed and he shall notify the member accordingly.

(4) If the President does not reject the complaint under sub-clause (2) or if he does not defer action upon it under sub-clause (3) he shall decide whether it would be appropriate, having regard to the interests of justice and fairness, for him to seek to dispose of it informally. If he so decides he shall notify the member and proceed accordingly.

#### Grievance Committee Procedure

35. If the grievance has not been disposed of informally under clause 34(4), the President shall refer the matter to the Grievance Committee for consideration.

36. The Grievance Committee to be appointed by the Governing Body shall comprise:

- (a) a Chairman who shall be a member of the Governing Body;
- (b) one Fellow who is not a member of the academic staff; and
- (c) one other Fellow who may be a member of the academic staff.

#### Procedure in connection with determinations and right to representation

37. The procedure in connection with the consideration and determination of grievances shall be determined in By-laws in such a way as to ensure that the aggrieved person and any person against whom the grievance lies shall have the right to be heard at a hearing and to be accompanied by a friend or representative.

#### Notification of decisions

38. The Committee shall inform the Governing Body whether the grievance is or is not

well-found and if it is well-found the Committee shall make such proposals for the redress of the grievance as it sees fit.

## **PART VII - REMOVAL OF THE PRESIDENT FROM OFFICE**

39. Any five members of the Governing Body may make complaint to the Vice-President seeking the removal of the President from office for good cause.

40. The Vice-President shall refer such a complaint to the Governing Body, exclusive of the president and the members making the complaint. If it appears to the Governing Body that the complaint does not raise a prima facie case which could, if proved, constitute good cause for the removal of the President from office, it may determine that no further action shall be taken upon it.

41. If it appears to the Governing Body that the complaint raises a prima facie case and that this could, if proved, constitute good cause for the removal of the President from office, it shall appoint a Tribunal to hear and determine the matter.

42. A Tribunal appointed by the Governing Body shall comprise:

- (a) an independent Chairman; and
- (b) one member of the Governing Body who is not employed by the College; and
- (c) one Official Fellow.

43. A charge referred to the Tribunal shall be dealt with in accordance with the procedure prescribed in clauses 17 to 19, provided:

- (a) that the Vice-President shall perform any duty and exercise any power there assigned to the President; and
- (b) that the only recommendation the Tribunal may make is whether or not the President should be removed from his office.

44. Where a charge or charges have been upheld and the Tribunal finds good cause and recommends dismissal, but in no other case, the Vice-President shall consult the Governing Body and may then dismiss the President.

45. Where a complaint is to be referred to a Tribunal under clause 41, the Vice-President may, if he considers that the College might otherwise suffer harm, suspend the President from his duties in all matters relating to the government and discipline of the College without loss of salary.

46. For the purposes of the removal of the President from his office for incapacity on medical grounds, the provisions of Part IV shall have effect, provided that the Vice-President shall perform any duty or exercise any power there assigned to the President.

47. For the purpose of appeals by the President against removal from office, the provisions of Part V shall have effect, provided that the Vice-President shall perform any duty or exercise any power there assigned to the President.

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### **STATUTE XV-A - PENSIONS (NEW SCHEME)**

1. The College shall with effect from 1st June 1963 participate in the Federated Superannuation System for Universities in respect of every President, Official Fellow, Senior or Junior Research Fellow, Bursar, Fereday Fellow or Lecturer in so far as his service to the College is not pensionable under Statute XV (Old Scheme).

2. The Governing Body shall make such By-laws for the administration of the Scheme made under the said Superannuation System as it may from time to time think fit, provided that every such By-law shall be consistent with the provisions of the Scheme.

3. Notwithstanding Clauses 1 and 2 above, the Governing Body may adopt the Universities Superannuation Scheme in substitution for the Federated Superannuation System for Universities and may make such By-laws as it may from time to time think fit:

- (a) to give effect to such substitution;
- (b) to regulate the transition from the said System to the said Scheme;
- (c) for the administration of the said Scheme.

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### **STATUTE XV-B (deleted)**

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### **STATUTE XV-C - FELLOWS' PENSIONS**

1. Statute XV is hereby rescinded, but without prejudice to:

- (a) the accrued rights of any member of the Fellows' Pension Fund or pensioner thereunder;



(b) the power of the Governing Body to continue, under the terms of a declaration of trust dated the thirty-first of March 1978, the Fellows' Pension Fund and Scheme provided for by the said Statute XV and to make to the Fund such payments as may be provided for by the said declaration of trust and to charge them to such of the funds of the College as they may think fit.

2. The Fund and Scheme provided for by the said declaration of trust shall in every respect be treated as the same fund and scheme, continued without interruption as those provided for by the former Statute XV.

3. The Governing Body shall have power from time to time, in accordance with the terms of the said declaration of trust, to amend the scheme, wind it up and terminate it, or replace it by a new scheme or schemes.

4. This Statute shall come into force on 5th April 1978.

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#### **STATUTE XV-D - STAFF PENSIONS**

1. Statute XV-B is hereby rescinded, but without prejudice to:

(a) the accrued rights of any member of the Staff Pension Scheme or pensioner thereunder;

(b) the power of the Governing Body to continue, under the terms of a declaration of trust dated the thirty-first of March 1978, the Staff Pension Fund and Scheme provided for by the said Statute XV-B and to make to the Fund such payments as may be provided for by the said declaration of trust and to charge them to such of the funds of the College as they may think fit.

2. The Fund and Scheme provided for by the said declaration of trust shall in every respect be treated as the same fund and scheme, continued without interruption, as those provided for by the former Statute XV-B.

3. The Governing Body shall have power from time to time, in accordance with the terms of the said declaration of trust, to amend the scheme, wind it up and terminate it, or replace it by a new scheme or schemes.

4. This Statute shall come into force on 5th April 1978.

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**STATUTE XVI - ACCOUNTS AND AUDIT**

## Books of Accounts

1. The Governing Body shall cause proper Books of Accounts to be kept, in which shall be entered:

- (i) All receipts and payments on account of or authorised by the College, whether from and to persons being members of the College or from and to any other person whomsoever;
- (ii) All debts and liabilities contracted by or to the College or by or to any person on account or by authority of the College;
- (iii) A statement in detail of all property of every kind or description held by or in trust for the College.

## Books to be Kept

2. The Books shall include:

- (a) A Register of all the property of the College, showing the description, situation, amount, rental, or other annual value, of every property; the fixed charges on it (if any); and in the case of stocks or other securities the names in which and the accounts to which the same are standing;
- (b) A Roll of Rents, Rentcharges, Dividends, and other annual income, showing the amounts receivable and those actually received during the year, and the arrears (if any) at the beginning and at the close of the account;
- (c) A Cash Book or Cash Books containing a record of all cash transactions;
- (d) A Ledger or Ledgers.

And also such other books as may be necessary or convenient for regularly recording all such receipts and payments and other matters and things as aforesaid, and for enabling the several accounts to be duly checked and balanced, and the correctness of the Abstracts, for the publication of which provision is hereinafter made, to be ascertained and verified.

## Separate Books to be Kept for Trusts

3. Separate accounts shall be kept of all property held in trust for any purpose other than the general purposes of the College, and of receipts and payments in respect of such property.

## Audit Provisions

4. The College Accounts shall be audited once at least in every year. The Governing Body shall appoint for that purpose an Auditor or Auditors. One person so appointed shall be a member or members, or a firm the majority of whose partners are members, of one or more of the following professional bodies, namely, The Institute of Chartered Accounts in England

and Wales; The Institute of Chartered Accountants of Scotland; The Association of Certified and Corporate Accountants; The Institute of Chartered Accountants in Ireland. The Auditor or Auditors shall report in writing to the Governing Body whether the accounts of the College are duly kept in proper books of account in conformity with the provision of this Statute, and whether the Abstracts and Balance Sheet prepared pursuant to the provisions of this Statute contain a full and true account of the financial condition of the College. It shall be lawful for the Auditors or for any Auditor to report specially as to any payment which they or he may judge to have been made without sufficient authority. The expense of the audit, including any payment to any clerk or clerks whose assistance the Auditor or Auditors may require, shall be paid out of the Corporate Revenues of the College.

#### Abstracts of Accounts

5. An Abstract of Accounts showing the Income and Expenditure of the College, together with that of all Trust Funds under the management of the College, duly audited and attested, shall be printed and presented each year to every member of the Governing Body at least one week before that Stated General Meeting at which the Governing Body shall by By-law have determined that the accounts of the College shall annually be considered.

#### Provision of Accounting Information to the University

6. The Governing Body shall in every year cause to be prepared and delivered to the Registrar of the University for publication such information relating to the accounts of the College as may be prescribed from time to time by any Statute of the University made or to be made under the powers of the Universities of Oxford and Cambridge Act, 1923.

The date on or before which such information shall be delivered to the Registrar, the forms of the statements in which it shall be shown, and the certificate accompanying such forms shall be as prescribed from time to time in the Statutes of the University made or to be made under the like authority; and the certificate shall be signed by the Auditor or Auditors aforesaid.

#### College Contributions Fund

7. The Governing Body shall, on or before a date prescribed as aforesaid, furnish to the Curators of the University Chest such information as may be required for determining the amount to be paid by the College to the Curators as a contribution for University purposes under any Statute of the University made or to be made under the powers of the Universities of Oxford and Cambridge Act, 1923.

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## STATUTE XVII - MEETINGS OF THE GOVERNING BODY

#### Chairman

1. The President, or in his absence the Vice-President, or in the absence of both, the Senior Official Fellow present, shall be the chairman at all meetings of the Governing Body. The chairman shall always have a casting vote in addition to his own vote.

#### Voting

2. Every question arising at any Meeting of the Governing Body shall be determined by

a majority of the votes of those present, unless as herein otherwise provided.

#### Adjournment of Meeting

3. Any Meeting of the Governing Body may be adjourned, by resolution of the meeting, to a day to be specified in the resolution.

#### Regulation of Meetings

4. The Governing Body may from time to time, subject to the provisions of these Statutes, make and vary rules for regulating the proceedings at Meetings of the Governing Body, and for determining what business shall be transacted thereat, and for fixing, if it shall think fit, the notice to be given before holding any meeting or before bringing forward any question, as it shall deem expedient. But such rules shall be made and varied at Stated General Meetings only.

#### Stated Meetings

5. There shall be four Stated General Meetings of the Governing Body in every year, on such days as it shall from time to time appoint.

#### Summoning of Meetings

6. The President may at any time summon a meeting of the Governing Body, and shall do so at the request in writing of two or more members thereof. The Governing Body may, if it thinks fit, by By-laws, provide for the summoning of meetings for the transaction of ordinary College business by notice to the members of the Governing Body.

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## STATUTE XVIII - ROOMS AND COMMON MEALS

#### Rooms

1. (a) Every Official Fellow, if required to reside in College, shall be entitled to rooms therein, free of rent, rates, and taxes.

(b) It shall be lawful for the Governing Body, if it thinks fit, to assign rooms in College free of rent, rates, and taxes, to any Fellow who declares that he intends to make use of such rooms for residence or for work approved by the Governing Body.

#### Common Meals

2. It shall be lawful for the Governing Body, if it thinks fit, to set apart and allow such moderate sums of money from the Corporate Revenues of the College as it may from time to time determine for the provision of common meals, whether in Hall or in some public room of the College, of which the President and each of the Fellows shall be entitled to partake without charge, and also (provided that in each individual case the Governing Body shall so have determined) any Lecturer or Officer of the College, not being a Fellow, and any Fereday Fellow.

## **STATUTE XIX - INTERNAL REGULATIONS**

### By-laws and Regulations: general

1. The Governing Body may from time to time at Stated General Meetings make and vary By-laws or Regulations respecting the domestic management and arrangements of the College, and the management of its estates and property, the admission, residence, discipline, studies and instruction of its members, the declarations, if any, to be made on admission to the office of President or to any other place or office in the College, and any other matters not regulated by these Statutes, and may provide for the enforcement of such By-laws and Regulations by such penalties as it shall think fit, including the removal of names from the College Books. The By-laws shall contain provisions for regulating the expenditure in the College of the undergraduate members of the College, and for notifying the authorised charges for the normal objects of expenditure in the College to the parents and guardians of undergraduate members of the College about to come into residence.

### By-laws and Regulations: special provisions

2. The Governing Body may from time to time make and vary Regulations respecting the custody and use of the Muniments, Plate, and Common Seal of the College; but such Regulations shall be made or varied at Stated General Meetings only.

### Sealing

3. The Seal of the College shall not be affixed to any Act or document except in the presence of the President (or in his absence the Vice-President or any other Fellow who has previously held the office of Vice-President), one of the Bursars, and at least one other member of the Governing Body.

### Estates Committee

4. The Governing Body shall appoint an Estates Committee to supervise the management of its Estates, and it shall enact By-laws regulating the duties and powers of this Committee.

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## **STATUTE XX - DISPOSAL OF REVENUE**

1. The application of the revenues of the College under the provisions and to the purposes of these Statutes shall be subject to any Statute or Statutes made for the University under the powers of the Universities of Oxford and Cambridge Act, 1877, and of the Universities of Oxford and Cambridge Act, 1923, for enabling or requiring the Colleges to make contributions out of their revenues to University purposes, and to the payment of the charges imposed thereby.

2. (i) Income to which this clause applies may be applied in or towards the payment of any charges for University purposes imposed on the College by any Statute or Statutes made for the University from time to time under the powers of the Universities of Oxford and Cambridge Act, 1877, and the Universities of Oxford and Cambridge Act, 1923, to the extent to which any such charges are so imposed in respect of such income.

(ii) This clause applies to income arising from any endowment, benefaction or trust, the income of which forms part of the statutory endowment income of the College within the meaning attributed to that phrase by Statute XII of the University (or any Statute amending, re-enacting or replacing the same) or a proportion of which is otherwise subject to contribution to the funds of the University; provided that the consent of the trustees or governing body of any such trust to such application of income shall first be obtained by the College if such consent is required under Section 8 of the Universities of Oxford and Cambridge Act, 1923, or any Act amending, re-enacting or replacing the same.

3. If at any time it shall appear to the Governing Body that the revenues of the College have become more than sufficient to provide for its expenditure, the Governing Body may submit to the Visitor a scheme for setting apart all or any part of the surplus for purposes relative either to the College or to the University, and the Visitor may, if he thinks fit, make an order under which effect shall be given to the scheme. After an order so made by the Visitor, any sums thereby directed to be set apart shall be applied in conformity with the scheme submitted to and approved by the Visitor as aforesaid, and under an order of the Visitor confirming the same, and not otherwise.

4. The expenditure of the College shall, in the foregoing clause, be deemed to include as well the payment of charges for University purposes imposed by Statutes made for the University as aforesaid as the application of revenue to the purposes of these Statutes, reasonable and customary expenditure (not inconsistent with them) for College purposes, extraordinary expenditure (when required) on estates, and any reasonable donations for educational or charitable objects or connected with the duties of the College as a holder of property and the College shall have power to make such donations.

5. Before any scheme is confirmed by the Visitor, the Governing Body shall communicate it to the Vice-Chancellor for the Information of the Hebdomadal Council of the University; and the Visitor shall consider any representations which the Hebdomadal Council may judge it necessary to make with reference to such scheme, in order to secure that thereby the interests of the University may not be injured or impaired.

6. An order made by the Visitor confirming a scheme submitted to him by the College shall continue in force until a new scheme varying it or in substitution for it shall have been submitted and confirmed in like manner.

7. Subject to the previous provisions of this Statute, any surplus of the revenues of the College shall from time to time be applied by the Governing Body at its discretion to any purposes relative to the College and not inconsistent with these Statutes or, subject to the Statutes of the University in force for the time being, to any purposes relative to the University and conducive to the advancement of learning, science, or education.

8. No addition shall under the powers of this Statute be made to the emoluments of the Presidency or of any Fellowship or Scholarship in the College, nor to payments from Corporate Revenue which may be made under these Statutes to any College Fund in respect of which the payments from Corporate Revenue are limited by these Statutes, nor to the

number of Scholarships. But this clause shall not be deemed to prohibit or restrain the College from making payments under the preceding clause out of its surplus revenue for research or other work in any department of Learning or Science.

9. There shall be no payment or reimbursement by the College in respect of income-tax on any stipend or salary payable under these Statutes.

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## STATUTE XXI - THE VISITOR

### The Visitor

1. The Bishop of Winchester shall be the Visitor of the College; or, in the case of his incapacity or absence in foreign parts, the Vicar-General of the diocese; or, in the case of a vacancy of the see, the guardian of the spiritualities of the see.

### Visitations

2. It shall be lawful for the Visitor in person, or by his commissary or commissaries duly appointed, once in ten years (or more often, if and whenever he shall deem it expedient for enforcing the due observance of the Statutes), without any request or application by the Governing Body, to visit the College, and to exercise at such visitation all the powers which are by law incident to the office of general Visitor of a College. It shall be lawful for the Visitor at any such visitation, or, if he shall think fit, at other times, to require the Governing Body to answer in writing touching any matter as to which the Visitor may deem it expedient to inquire, for the purpose of satisfying himself that the Statutes are duly observed.

### Commissaries: limitations on appointments

3. The Visitor shall not appoint as his commissary the Chancellor of the University, the Vice-Chancellor, either of the Proctors, or any person who has been deprived of a Fellowship in the College.

### Construction of Statutes

4. As often as any question shall arise on which the Governing Body shall be unable to agree, depending wholly or in part on the construction of any of the Statutes of the College, it shall be lawful for the Governing Body, or for the President, or for any three of the Fellows, to apply to the Visitor for a ruling; and the Visitor may declare what is the true construction of such Statute or Statutes with reference to the case submitted to him.

### Appeals to the Visitor

5. It shall be lawful for the President, or for any Fellow, if he shall conceive himself aggrieved by any act or decision of the Governing Body, or for any Senior Scholar, Scholar or Exhibitioner who may have been deprived of his Senior Scholarship, Scholarship, or Exhibition, to appeal against such act or decision or sentence to the Visitor; and it shall be lawful for the Visitor to adjudicate on such appeal, and to disallow and annul such act or decision, and to reverse or vary such sentence, as he shall deem just.

### Actions Repugnant to the Statutes

6. It shall be lawful for the Visitor, on the complaint of the President or any of the Fellows, to disallow and annul any order or resolution of the Governing Body which shall, in the Visitor's judgement, be repugnant to any of the Statutes of the College.

#### Insufficiency of Revenues

7. If at any time it shall be made to appear to the satisfaction of the Visitor that, owing to any cause, the revenues of the College are, or without the exercise of the power hereby conferred would be likely to become, insufficient to meet the charges created by these Statutes and to defray the rest of its necessary or ordinary expenditure, it shall be lawful for the Visitor on a petition in writing presented to him by the order of the Governing Body at a meeting specially summoned for that purpose, to direct that any charges created by these Statutes, other than those created under Statute XV\*, shall be rateably diminished, either permanently or for a limited period. No such diminution shall be made in the contributions specifically directed by these Statutes to be made for University purposes unless thirty days' notice thereof shall have been given to the Vice-Chancellor of the University.

\* Editor's Note: This refers to the former Statute XV, which was rescinded, but the effect of which was in part preserved, by Statute XV-C.

#### Visitor's Decisions Binding on the College

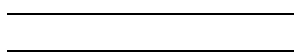
8. Any decision given by the Visitor under these Statutes shall be binding on the College and upon the President and every Fellow thereof, and upon every person affected by the Statutes of the College.

#### Limitation of Powers

9. In accordance with the provisions of the Education Reform Act 1988, nothing in these Statutes shall enable or require the Visitor:

(a) to hear any appeal or determine any dispute relating to a member of the academic staff to whom Statute XV applies which concerns the member's appointment or employment or the termination of that appointment or employment; or

(b) to disallow or annul any By-law made under or having effect for the purposes of Statute XV.



## **STATUTE XXII - PROVISIONS RELATIVE TO THE UNIVERSITY**

#### Representations on provisions affecting the University

1. If at any time it appear to the Hebdomadal Council of the University that any provision of these Statutes, or of any other Statutes of the College in force for the time being, respecting the accounts of the College, or the audit or publication thereof, or the exercise of the borrowing powers of the College, or any provision of Statute IV.2(iv) of these Statutes regarding the number of Official Fellowships required to be held by University Lecturers, University Demonstrators, Departmental Demonstrators, or Inter-Collegiate Lecturers, or any



other provision of these Statutes, by non-observance of which any interest of the University of liable to be prejudicially affected, is not duly observed, the Hebdomadal Council may submit a representation to the Visitor; and the Visitor shall, upon receiving such representation, inquire into the matter, and, after considering any representation made by the Governing Body, make such order thereon as he shall deem just for enforcing the due observance of the said Statutes in the matter to which the representation shall relate.

Notice to President

2. Before any representation is made under the foregoing provisions, the Vice-Chancellor shall communicate the matter of the proposed representation to the President for the information of the College, and when a representation is made shall forthwith send him a copy of it.

Procedure in changes of Statute

3. These Statutes shall be subject to alteration in the manner provided by the Universities of Oxford and Cambridge Act, 1923.

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## **STATUTE XXIII (deleted)**

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## **STATUTE XXIV - THE INVESTMENT AND APPLICATION OF CAPITAL MONEYS AND MANAGEMENT OF LAND**

Application of Capital

1. Without prejudice to its statutory or other powers the College shall have the following powers:

(a) power to invest or apply all moneys funds and endowments of the College (including capital moneys held or to be held under the provisions of the Universities and College Estates Acts 1925 and 1964) in the acquisition by purchase or otherwise or upon the security of such stocks shares debentures loans or securities of whatever class and whatever nature and wherever situated (whether comprised by the word "investments" as ordinarily understood or not and including property involving liability and property not producing any income) or upon such personal credit (with or without security) as the Governing Body shall in its absolute discretion think fit.

(b) in and about the investment management or administration of any of the College's property (real or personal) or the application thereof for the furtherance of the College's objects power to make and execute contracts sales exchanges and all other transactions of whatever nature as the Governing Body shall in its absolute discretion think fit to the intent that the College shall have the same unrestricted powers of investing applying managing administering and disposing of the College's property as if the College were absolutely and beneficially entitled thereto and that no purchaser shall be concerned or entitled to enquire whether any transaction effected by the College is within the powers conferred by this Statute.

## Loans to Fellows

2. Without prejudice to clause 1 hereof the College may in furtherance of its objects lend money to any Fellow of the College to enable him to purchase (or to discharge an existing mortgage secured upon) land or an interest in land or to build a residence upon such terms as the Governing Body shall think fit provided that:

- (a) the land concerned shall be situated in or near the City of Oxford and shall be for personal occupation by the Fellow as his sole or principal residence;
- (b) the amount lent shall not exceed the value of the land concerned at the date of the loan or in the case of a loan for building purposes the anticipated value of the land concerned after completion of the building;
- (c) every such loan shall be secured by a first mortgage of the land concerned or the Fellow's interest therein;
- (d) in determining the amount to be lent the Governing Body shall in every case consider the advice of a Surveyor or other suitably qualified professional valuer and shall as often as they think fit consider suitable professional advice in determining the rate of interest to be charged.

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**STATUTE XXV - CAPITALISATION OF INCOME**

1. The Governing Body shall capitalise income in the manner provided by this Statute in any case where it is of opinion that capital ought to be accumulated or replaced on account of the acquisition or disposition of leasehold property or any reversionary interest or on account of any other transaction.

2. In making provision for the capitalisation of income under this Statute the Governing Body shall have regard:

- (a) in the case of income held for the general purposes of the College, to the overall financial position of the College and
- (b) in the case of income held under any specific trust, to the financial position of that trust,

and shall make such provision as in its opinion is appropriate for the purposes of conserving the permanent endowment of the College or of the trust, as the case may be, and of avoiding undue fluctuations of income.

3. If at any time it shall appear to the Governing Body that the proportion of income being capitalised or the period for which it is being capitalised in respect of any past

transaction is insufficient or excessive for the purposes aforesaid, the Governing Body shall increase or reduce the said proportion or period to the extent of such insufficiency or excess.

4. The powers conferred by this Statute shall extend to all funds representing income of the College and to all funds accumulating for the purpose of replacement of capital, whether constituted before or after the making of this Statute.

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### **STATUTE XXVI - BLISS TRUST AND DOUGLAS BEQUEST**

The income arising from the Trust created by the Will of the Reverend Philip Bliss and the bequest of Doctor Douglas shall be supplied in the purchase of books for the College Library.

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